

Finance Committee

February 6, 2025

The Finance Committee met in the community room, meeting called to order by Mayor Guess, at 2:00 P.M.

Members Present: Carolyn Wiseman, Dale Schultz, Cary Holman, Luke McCurry and Mayor Chris Guess; Andrea Smith- Ex Officio; Jenny Phillips, Secretary

1. ***Motion** by McCurry, second by Holman to receive and file the January 2025 Finance Minutes vote resulted in all Ayes; motion carried.
2. ***Motion** by Schultz, second by Wiseman to receive and file the November and December 2024 Sales Tax Report. The vote resulted in all Ayes; motion carried.
3. ***Motion** by McCurry, second by Holman to receive and file the January 2025 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Schultz to receive and file the December 2024 Finance Directors Report. The vote resulted in all Ayes; motion carried.
5. ***Motion** by McCurry, second by Schultz to receive and file the Quarterly Financial Reports All Funds. The vote resulted in all Ayes; motion carried.
6. ***Motion** by McCurry, second by Holman to receive and file the October-December 2024 Inter-Category Amendments. The vote resulted in all Ayes; motion carried.
7. ***Motion** by Schultz, second by McCurry to both combine and approve and send to the commission with recommendations BG Amendment BOE 10/14, BOE 1/13 and BOE 2/6. The vote resulted in all Ayes; motion carried.
8. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations BG Amendment Co Lib, SW, Drug & Debt Funds. The vote resulted in all Ayes; motion carried.
9. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the Resolution and Grant Pre-app for ID Board TVA Invest Prep Grant. The vote resulted in all Ayes; motion carried.
10. ***Motion** by Schultz, second by Wiseman to approve and send to the commission with recommendations the Resolution and Grant Pre-App for ID Board TN Econ Comm Dev Site Development Grant. The vote resulted in all Ayes; motion carried.
11. ***Motion** by Schultz, second by Wiseman to approve and send to the commission with recommendations the Resolution for Capital Outlay Note for \$450,000 for Fiber Install. The vote resulted in all Ayes; motion carried.
12. Andrea requested the next Finance Committee meeting be moved to March 4th at 2pm because of TGFO Spring Fiscal Workshop.
13. ***Motion** by Schultz, second by McCurry to adjourn at 2:06pm. The vote resulted in all Ayes; motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

January 9, 2025

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 2:00 P.M.

Members Present: Carolyn Wiseman, Dale Schultz, Scottie Riddle, David Eldridge, Cary Holman and Mayor Chris Guess; Andrea Smith- Ex Officio
Jenny Phillips, Secretary;

1. ***Motion** by Wiseman, second by Holman to receive and file the November 2024 Finance Minutes vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by McCurry to receive and file the October 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Holman to receive and file the November and December 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the November 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by Riddle to approve and send to the commission with recommendations BG Amendment BOE 1/13. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations BG Amendment Co Gen & Drug Ctrl. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the TRANE-Townsend Proposal for \$280,880. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the Resolution and Grant Pre-App for EPA Brownfield Coalition Assessment Grant. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to adjourn at 2:08 pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

November 14, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: Carolyn Wiseman, Dale Schultz, Scottie Riddle, David Eldridge, Cary Holman and Mayor Chris Guess; Andrea Smith- Ex Officio
Jenny Phillips, Secretary;

1. ***Motion** by Schultz, second by Riddle to receive and file the October 10, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Holman to receive and file the September 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by Riddle to receive and file the October 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Schultz to receive and file the October 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations BG Amendment BOE 11/12. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations BG Amendment Co Gen & Other Funds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendations Co Gen Opioid Restricted Funds Amendment. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Riddle to approve the 2025 Finance Calendar with the dates as in and moving the time from 6pm to 10am. The vote resulted in all Ayes, motion carried
9. ***Motion** by Wiseman, second by Holman to approve the Proposed Budget Calendar FY26. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Resolution Approving the Memorandum of Understanding between Franklin Co Commission and Franklin Co Mayor regarding the Federal American Rescue Plan Act Funds in the subaward Agreement with the Tennessee Dept of Health. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by Schultz to adjourn at 6:18pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

October 17, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 1:00 P.M.

Members Present: Carolyn Wiseman, Luke McCurry, Dale Schultz, Scottie Riddle and Mayor Chris Guess; Andrea Smith- Ex Officio; Jenny Phillips, Secretary

1. ***Motion** by Riddle, second by Wiseman to receive and file the September 5 & 24, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by McCurry to receive and file the August 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file the August & September 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Schultz to receive and file the August & September 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Schultz, second by McCurry to receive and file the 1st Qtr. Co and Hwy Financials. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, second by Schultz to receive and file Inter-Category amendments. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Resolution and Contract between FCHS and Gallaher Fire Alarms. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by McCurry to both combine and approve and send to the commission with recommendations BG Amendment BOE 9/9 and BOE 10/14. The vote resulted in all Ayes, motion carried.
9. ***Motion** by McCurry, second by Schultz to both combine and approve and send to the commission with recommendations BG Amendment Highway Fund, Co Gen, Library & Drug Control Amend A, and Co Gen BG Amend B Comm Reentry. The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Riddle to approve and send to the commission with recommendations the Airport Terminal Renovations Grant FY25 Grant Pre-Application. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Admin of Court Security Grant FY25 Grant Pre-Application. The vote resulted in all Ayes, motion carried.
12. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the USDA Rural Business Dev Grant Pre-Application. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the TNRMT Safety Grant Pre-Application. The vote resulted in all Ayes, motion carried.
14. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the TDEC Broadband Connected Community Facilities Program Grant Pre-Application. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Riddle, second by Schultz to both combine and approve and send to the commission with recommendations the TDEC Brownfield Identification; Investigations; Remediation Grant Pre-Application. The vote resulted in all Ayes, motion carried.

16. ***Motion** by McCurry, second by Wiseman to receive and file the BOE Qtr. Report. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Tax Sale Budget Amendment. The vote resulted in all Ayes, motion carried.
18. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Tennessee Recycling Equipment Grant FY24-25 Pre-Application. The vote resulted in all Ayes, motion carried.
19. ***Motion** by Wiseman, second by McCurry to accept updating the County Procedures to allow the option for a Design Build for Architectural Construction Management. The vote resulted in all Ayes, motion carried.
20. ***Motion** by Riddle, second by McCurry to adjourn at 1:10pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

September 24, 2024

The Finance Committee met in the small conference room, meeting was called to order by Mayor Guess, at 6:05 P.M.

Members Present: Carolyn Wiseman, Luke McCurry, Dale Schultz, Scottie Riddle, Dr Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio; Jenny Phillips, Secretary;

1. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the approval to request a budget amendment and increase the hourly rate for the Maintenance Supervisor from \$25.56 to \$32.00. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations to approve keeping the Judicial Commissioners on the current salary plus pay overtime over 40 hours with the understanding that Judge Stewart has worked out a schedule keeping any OT to the minimum. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Riddle, second by Wiseman to adjourn at 6:13pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

September 5, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: Carolyn Wiseman, Luke McCurry, Dale Schultz Dr Cary Holman and Mayor, Chris Guess;
Andrea Smith- Ex Officio
Jenny Phillips, Secretary;

1. ***Motion** by Schultz, second by Wiseman to receive and file the August 8, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Schultz to receive and file the July 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Wiseman, second by Holman to receive and file the July 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Schultz, second by McCurry to receive and file the July 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 8/12). The vote resulted in all Ayes, motion carried
6. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 9/9). The vote resulted in all Ayes, motion carried
7. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendations the Resolution Co Gen & Drug Control Funds. The vote resulted in all Ayes, motion carried
8. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the Resolution Amending Capital Asset Policy. The vote resulted in all Ayes, motion carried
9. ***Motion** by Schultz, second by Wiseman to approve and send to the commission with recommendations increasing the quote threshold from \$5,000 to \$10,000 minimum before three quotes are required. The vote resulted in all Ayes, motion carried
10. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution for Tn Dept of Transportation Airport Terminal Renovation Grant FY25. The vote resulted in all Ayes, motion carried
11. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 9/9 TISA). The vote resulted in all Ayes, motion carried
12. ***Motion** by McCurry, second by Wiseman to adjourn at 6:08pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

August 8, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: Carolyn Wiseman, Scottie Riddle, Luke McCurry, Dr Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio; Jenny Phillips, Secretary

1. ***Motion** by Wiseman, second by Riddle to receive and file the July 2, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Holman to receive and file the June 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Wiseman, second by Riddle to receive and file the June 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Holman to receive and file the June 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by McCurry to receive and file the Quarterly Financial Reports. The vote resulted in all Ayes, motion carried
6. ***Motion** by McCurry, second by Holman to receive and file the Inter-category Amendment Request June FY24. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman, to receive and file the FY24 Reserves. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 7/8). The vote resulted in all Ayes, motion carried
9. ***Motion** by Wiseman, second by Riddle to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 8/12). The vote resulted in all Ayes, motion carried
10. ***Motion** by McCurry, second by Riddle to approve and send to the commission with recommendations the Resolution BG School Gen (BOE 8/12). The vote resulted in all Ayes, motion carried
11. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution Highway Fund Handout. The vote resulted in all Ayes, motion carried
12. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Notaries. The vote resulted in all Ayes, motion carried
13. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution from TDEC for State of TN Convenience Center Grant FY25. The vote resulted in all Ayes, motion carried
14. ***Motion** by Riddle, second by McCurry to adjourn at 6:08pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

July 2, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: Dale Schultz, Carolyn Wiseman, Scottie Riddle, Dr Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio; Jenny Phillips, Secretary;

1. ***Motion** by Wiseman, second by Riddle to receive and file the June 6, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Wiseman to receive and file the May 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Riddle, second by Holman to receive and file the May 2024 Interest Earned Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Holman to receive and file the May 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by Holman to receive and file the FY25 Insurance Certificates. The vote resulted in all Ayes, motion carried
6. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution and Grant pre-application for the FY25 Library Tech Grant. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations the Resolution and Grant pre-application for the FY25 Community Re-Entry SCTDD WIOA Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations the Cooperative Agreement Resolution with E911 Board for the purchase of property located at 1023 Keith Springs Mtn Rd Belvidere. The votes resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Budget Amendment for the purchase of land located at 1023 Keith Springs Mtn Rd Belvidere. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to receive and file the Huntland Capital Outlay update. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by Holman to adjourn at 6:06pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee
Regular Scheduled Meeting
June 6, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: County Commissioners - David Eldridge, Dale Schultz, Carolyn Wiseman, & Scottie Riddle; Dr Cary Holman, School Director; Luke McCurry, Highway Superintendent; and Mayor, Chris Guess; Andrea Smith, Finance Director- Ex Officio & Jenny Phillips, Secretary:

1. ***Motion** by Riddle, second by Schultz to receive and file the May 9, May 23 and May 28, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Wiseman to receive and file the April 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by Riddle to receive and file the May 2024 Inter-category Amendments. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Schultz to approve no additional payroll requests for FY25 above the COLA raise and to lower the Supervisor of Parks and Rec and Director of Solid Waste that was previously approved from 5% to 3.2% COLA. The vote resulted in all Ayes, motion carried.
5. ***Motion** by McCurry, second by Riddle to approve and send to the commission with recommendations to revision for the Budget Amendment Policies.
6. ***Motion** by Eldridge, second by Schultz to amend the tax levy to reflect the Maintenance of Effort previously approved for Fund 141 back to the FY24 amount for property Tax. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Eldridge, second by Riddle to amend his motion as follows: Amend the Appropriation Resolution by amending the Tax Levy to show the change in Fund 141 maintenance of effort as well adding \$952.00 to the Clerk and Master contracted services. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the CO & Other Funds Budget Amendment. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations to School GP Budget Amendment. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the Highway Budget Amendment. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by McCurry to adjourn at 6:19pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

May 28, 2024

The Finance Committee met in the Community Room, meeting was called to order by Mayor Chris Guess, at 5:00 P.M.

Members Present: Mayor Chris Guess, David Eldridge, Dale Schultz, Carolyn Wiseman, Luke McCurry, Scottie Riddle, Andrea Smith- Ex Officio

1. ***Motion** by Eldridge, second by Schultz to approve all the salaries as suggested by the finance Director with the 3.20% COLA increase, to address all pay increases over that amount at a later time, and approve the Department request for all other expenditures going forward. The vote resulted in all Ayes, motion carried.
- 2.

Department Heads, and Finance Director Andrea Smith in their absence, were in attendance to present their expenditure request. The following are the motions:

- 53400-Chancery Court: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 51600-Register of Deeds: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 55110-Health Department: *Motion by Riddle, second by McCurry to approve. All Ayes
- 58190-Tn Rehab Ctr: *Motion by McCurry, second by Riddle to approve. All Ayes
- 53100-Circuit Court: *Motion by Riddle, second by Wiseman to approve with line 709 not to exceed \$28,000. All Ayes
- 52500-County Clerk: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 116 - Solid Waste: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 54490: *Motion by Wiseman, second by Riddle to approve and agree to pick up 2 employee salaries if a new grant is not awarded. All Ayes
- 115 -Library: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 55120-Animal Control: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 51100-County Mayor and Misc: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 52900-Finance: *Motion by Eldridge, second by Riddle to approve. All Ayes
- 56700-Parks & Recreation: *Motion by Riddle, second by McCurry to approve. All Ayes
- 53300-General Sessions: *Motion by Eldridge, second by Riddle to approve. All Ayes
- 53700-Judicial Commissioners: *Motion by Eldridge, second by Schultz to approve as is and allowing Judge Stewart to keep Judicial Commissioner salaries the same allowing time for workshops and discussion on options due to the new DOL Salary law's effective 1/1/25
- 53900-FCFC: Family Court. *Motion by Eldridge, second by Riddle to approve Finance Directors requested Budget. All Ayes. *Motion by Riddle, second by Wiseman for Mayor Guess to meet with Mr. Bailey and discuss Opioid Abatement funds and possible program usage, to be addressed at a later date. All Ayes
- 120- Rural Fire Fund: *Motion by Eldridge, second by Riddle. To approve. All Ayes
- 131- Highway: *Motion by Riddle, second by Wiseman to approve. All Ayes

Departments requesting additional individual department raises, to be addressed after the final numbers are in include: 53400: Chancery Court. 53300: General Sessions/Juvenile Court.

*Motion by Riddle, second by Wiseman to adjourn at 6:21pm. The vote resulted in all Ayes, motion passed.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee

May 23, 2024

The Finance Committee met in the EMA Rescue training room, meeting was called to order by David Eldridge, at 5:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, Scottie Riddle, Andrea Smith- Ex Officio

Commissioner Eldridge asked the committee for ideas on how best to approach the budget reviews.

Finance Director, Andre Smith, explained how the budget will affect the fund balance. She explained that in the “Finance Directors” suggestion there is a 3.20% COLA increase in salaries.

1. ***Motion** by Eldridge, second by Schultz to approve all the salaries as suggested by the finance Director with the 3.20% COLA increase, to address all pay increases over that amount at a later time, and approve the Department request for all other expenditures going forward. The vote resulted in all Ayes, motion carried.
- 2.

Department Heads, and Finance Director Andrea Smith in their absence, were in attendance to present their expenditure request. The following are the motions:

54490-Consolidated Communications: *Motion by Riddle, second by Wiseman to approve. All Ayes.
52300-Assessor of Property: *Motion by Eldridge, second by Riddle. All Ayes
52400-Trustee: *Motion by Riddle, second by Holman. All Ayes
53910-Probation Services: *Motion by Riddle, second by Wiseman. All Ayes
51720-Planning & Zoning: *Motion by Wiseman, second by Schultz. All Ayes
51500-Election Administration: *Motion by Riddle, second by Schultz. All Ayes
57100-Agricultural Extension Office: *Motion by Riddle, second by Wiseman. All Ayes
58300-Veterans Services: *Motion by Eldridge, second by Riddle. All Ayes
54210-Jail: *Motion by Riddle, second by Holman. All Ayes
54110-Sheriff Dept: *Motion by Eldridge, second by Riddle. All Ayes
54160-Administration of Sexual Offender Rg: *Motion by Eldridge, second by Holman. All Ayes
54710- Litter Grant: *Motion by Riddle, second by Wiseman. All Ayes
54900-Other Waste: *Motion by Wiseman, second by Riddle. All Ayes
54610-County Coroner: *Motion by Eldridge, second by Holman.
122 - Drug Fund: *Motion by Schultz, second by Wiseman. All Ayes
54410-EMA: *Motion by Eldridge, second by Holman. All Ayes
54420-Rescue Squad: *Motion by Riddle, second by Wiseman. All Ayes
57500-Soil Conservation: *Motion by Riddle, second by Holman. All Ayes (Wiseman abstained)
55510 New Life: 56300 Senior Citizens FC: 56300 Senior Citizens Sewanee 58190: Chamber of Commerce 112: Crths/Jail Maint fund: *Motion by Riddle, Second by Holman. All Ayes
151 - Debt Service fund: *Motion by Eldridge, second by Holman. All Ayes

141/142- School GP and Federal Funds. *Motion by Riddle, second by Wiseman. All Ayes

143 - Cafeteria Fund: *Motion by Riddle, second by Wiseman. All Ayes

Departments requesting additional individual department raises, to be addressed after the final numbers are in include: 52300-Assessor of Property: 51720-Planning and Zoning: 51500-Election Administration: 54110-Sheriff Dept.

Meeting was recessed at 7:00pm until Tuesday May 28, 2024.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee
Regular Scheduled Meeting
May 9, 2024

The Finance Committee met in the annex community room for their regular scheduled meeting. The meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio & Secretary

Other Present: Tim fuller, Sheriff; Denise Marshall, Reg of Deeds; Tina Sanders, Co Clerk; Heather Morgan, HR & Risk Management; County Commissioners – Tyler Bauer, Glenn summers, Billy anderson & Grant Benere

1. ***Motion** by Wiseman, second by Schultz to receive and file the April 4, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Wiseman to receive and file the March 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Schultz to receive and file the April 2024 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Eldridge to receive and file the March & April 2024 Finance Director's Reports. The vote resulted in all Ayes, motion carried.
5. ***Motion** by McCurry, second by Wiseman to receive and file the 3rd Quarter Financial reports for all funds. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, seconded by Schultz, to receive and file the Inter-Category Amendments Reports Nov 2023-April 2024. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Schultz, to receive and file the Capital Projects Reports. The vote resulted in all Ayes, motion carried. The Mayor mentioned the Annex roof is complete and the Courthouse Window replacement project will be beginning in Sept.
8. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the four School General budget amendments "School Board approved - A 4/8/24; B 4/8/24; C 5/13/24 & D 5/13/24. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendation Highway budget amendment approved by the Hwy Comm 5/16/24. The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Co General "A" VCIF Grant budget amendment. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Co General Fund "B" budget amendment. The vote resulted in all Ayes, motion carried.
12. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Library budget amendment. The vote resulted in all Ayes, motion carried.

13. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Solid Waste budget amendment. The vote resulted in all Ayes, motion carried.
14. *** Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Debt Service budget amendment. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendations the resolution approving a multi-year contract for Consolidated Communications and Flat Earth Networking Management. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the resolution approving the Sheriff's application for the fiscal year 2025 Litter Grant. The vote resulted in all Ayes, motion carried.
17. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the resolution approving a multi-year contract for the Library and Waste Management Inc of Tennessee for Waste Removal Bins. The vote resulted in all Ayes, motion carried.
18. The County Clerk and Finance Director presented the clerk's requested budget for fiscal year 2025. The finance committee discussed the request budget and decided it was too early to vote on the individual budget without having the consolidated budget to consider. It is apparent the budget year will be tight and new request need not be considered lightly. The committee requested she come back in the June finance committee meeting when she returned from vacation for budget reviewal fiscal year 2025.
19. Finance Director, Andrea Smith with Heather Morgan, HR Director, brought the new FLSA (federal labor standards act) Overtime Rule means for the county's salaried positions. The new rule goes into effect January 1, 2025 and the minimum salaried threshold without overtime is \$58,656 annually. Starting July 1, 2027 the minimum salary threshold will be updated every three years to keep pace with changes in worker salaries and have consistent dates for these changes. The finance committee discussed the two positions that are effected Family Court Director and Judicial Commissioners, and will revisit in the budget request process.
20. ***Motion** by McCurry, second by Wiseman to adjourn at 6:40 PM. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/as

Finance Committee

April 4, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, , Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio

Other Present: Jenny Phillips, Secretary; Brian Justice, HC; Chris Isbell, WCDT;

1. ***Motion** by Wiseman, second by Schultz to receive and file the March 5, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by McCurry to receive and file the February 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Holman to receive and file the March 2024 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the February (~~2023~~) 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** to both combine and approve and send to the commission with recommendations the School General Budget Amendments(s) BOE 3/11/24 and BOE 4/8/24. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Holman to approve and send to the commission with recommendations and adjustment to line 2-131 the Highway Budget Amendment Hyw Comm 3/21/24. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman to approve and sent to the commission with recommendations the BG Amendment Co General "A" LATCF Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the BG Amendment Co, SW & DC Funds. The vote resulted in all Ayes, motion carried.
9. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the BG Amendment Co General "C" Site Development Grant. The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to receive and file the CT-0253 Form for Solid Waste Transfer. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations to increase the threshold for obtaining an Engineer/Architect to match the state at \$50,000.00. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendation the handout BA Amendment State Aid Highway. The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the handout BA Court Security Grant. The vote resulted in all Ayes, motion carried.

14. Finance Director Andrea Smith made the committee aware that there are ongoing issues with spending going over the issued purchase order amount.
15. ***Motion** by Schultz, second by Wiseman to adjourn at 6:14pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee

March 5, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, and Mayor, Chris Guess; Andrea Smith- Ex Officio

Other Present: Jenny Phillips, Secretary; Brian Justice, HC

1. ***Motion** by Riddle, second by Schultz to receive and file the February 8, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Eldridge, second by Riddle to both combine and receive and file the Sales tax report January 2024, Trustee's Interest Report February 2024, Finance Directors Report February 2024. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Konica Minolta Multi-Year Contract Resolutions for: Planning and Zoning, Veterans Admin, Trustee. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Riddle to both combine and send to the commission with recommendations the School General Budget Amendment Resolution "A", "B", and "C". The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Co General Budget Amendment Resolution for Judges TCA Salary increase. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Riddle at approve and send to the commission with recommendations the Budget Amendment Resolution for Co, Lib, SW, RF, DC, Debt Funds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Multi Year Contract Resolution for United Communications. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations the Grant Pre-App Resolution for the Sheriffs GHSSO Grant. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution Amending FY24 Budget Fund Balance.
10. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Title VI Certification Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Unclaimed Property Claim Resolution. The vote resulted in all Aye, motion carried.
12. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for Reviewing the Debt Management Policy & Fiscal Strength. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Notaries. The vote resulted in all Ayes, motion carried.
14. Mayor Guess encouraged the committee to take a look at the current county Travel Policy and requested that we separate the County and BOE purchasing cards.

15. After some discussion on the struggle to find library workers ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations increasing part time library assistant pay from \$12.00 to \$14.31 an hour. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Riddle, second by Schultz to adjourn at 6:21pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

February 8, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess; Andrea Smith, Ex-officio

Other Present: Jenny Phillips, Secretary; Glenn Summers, Commissioner; Brian Justice, HC; Tina Sanders, Co Clerk; Denise Marshall, Register of Deeds; Kaitlyn Isbell, Clerk & Master.

1. ***Motion** by Riddle, second by Wiseman to both combine and receive and file: Finance Minutes Jan 4, 2024; Sales Tax December 2023; Trustee Interest Report January 2024; Fin Director Report Dec 2024; 2nd Qtr. Financial Reports-All Funds; Inter-Category Amendments Jan 2024. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Wiseman to approve send to the commission with recommendations the Resolutions for School Gen Budget Amendment (BOE 2/12/24). The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the County BG Amend Airport Grant. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the CO Gen, Library, SW & Drug Control BG Amendment. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by Riddle to both combine and send to the commission with recommendations: Resolution Pitney Bowes & Finance Dept (Multi-yr); Resolution Pitney Bowes & Co Clerk Dept (Multi yr); Resolution Pitney Bowes & Sheriff Dept (Multi-yr). The resulted in all Ayes, motion carried.
6. Kenny Montgomery, CyberTek Solutions, presented to the committee the recommendations provided by the IT Committee for various technology upgrades needed including; Email Service Providers & Data Storage, VOIP-phone systems; Artificial Intelligent Anti-Virus and Malware Software and Dark Fiber connecting our county facilities, 5 Gig fiber service. After discussion ***Motion** by Eldridge, second by Riddle to approve and send to the commission the IT Committee's recommendations outlined in the plan presented, this includes a recommendation for a Capital Outlay note for the initial upfront cost, to be paid for by the cost savings that will incur from the implemented upgrades. The recommendation also includes moving ahead with the Judicial Center fiber and phones as soon as possible, due to the ongoing technical issues that have been happening with AT&T PRI Service Provision. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Wiseman to adjourn at 6:36 pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

January 4, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:03 P.M.

Members Present: David Eldridge, Dale Schultz, Luke McCurry, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess.

Other Present: Jenny Phillips, Secretary; Willian Anderson, FCSW; Glenn Summers, Commissioner; Heather Morgan, Finance; Chris Isbell, WCDT; Brian Justice, HC; Grant Benere, Commissioner; Tina Sanders, Co Clerk; Tim Fuller, Sherriff.

1. ***Motion** by McCurry, second by Riddle receive and file the Finance Minutes November 21, 2023. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Schultz to receive and file the Sales Tax Report November 2023. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file the Trustee Interest Report November and December 2023. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Riddle, second by Wiseman to receive and file the Finance Director's Report November 2023. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by McCurry to receive and file the Inter-Category Amendments November 2023. The vote results in all Ayes, motion carried.
6. ***Motion** by Riddle, second by Schultz to both combine and send to the commission with recommendations the Resolutions for School Gen Budget Amendment "A", "B" and "C". The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the Resolution Co Gen, Library, Drug Control & Debt Services Fund Budget Amendment. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Youth Services Officer. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution EMA Homeland Security Grant Pre-Application. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Hwy US Dept of Transportation SS4A. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution TN Housing Development Agency. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution Multi-Year Contract TN Recovery & Monitoring. The vote resulted in all Ayes, motion carried.
13. The committee was presented with the Finance Dept IT Audit Results.
14. The committee was informed that a IT meeting date would be set soon to discuss Email and Virus/Malware.

15. ***Motion** by Riddle, second by Wiseman to adjourn at 6:16pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

November 21, 2023

The Finance Committee met in the community room, meeting was called to order by David Eldridge, at 6:00 P.M.

Members Present: David Eldridge; Dale Schultz, Luke McCurry; Cary Holman and Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Clark, County Clerk; William Anderson, Commissioner; Angie Fuller; Kristi Bell, Trustee; Tim Fuller, Sheriff; Sharon Byrum; Chris Isbell, WCDT; Brian Justice, Herald Chronicle

1. ***Motion** by Schultz, second by McCurry to receive and file the October 5, 2023 Finance minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Holman to both combine as well as receive and file the October and September 2023 Sales Tax Report and the October 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by McCurry to receive and file the September and October 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Holman to receive and file the 1st Qtr. Financial Report for all funds. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Schultz, second by McCurry to receive and file the Finance Committee Meeting Calendar for 2024. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Schultz, second by McCurry to both combine as well as receive and file Inter-category Amendments June 2023 and Inter-category amendments July-October 2023. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Transfer of BOE 2001 Chev Bluebird Bus to County maintenance. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendations the Resolution for School Federal Projects Amendment Process. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations funds in the amount of \$85,184.00 left over from the SRO grant after salary and benefits have been paid to be amended to line 718-Sheriff Dept Vehicles (SRO). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to both combine and approve and send to the commission with recommendations School Budget Amendment "A" and "B"(BOE 11/13/23). The vote resulted in all Ayes, motion carried.
11. ***Motion** by Holman, second by Schultz to approve and send to the commission with recommendations the TDEC Recycling Grant Pre-App. The vote resulted in all Ayes, motion carried,
12. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the TDOT Airport Maintenance Grant Pre-App. The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the TN Admin of Courts - Courtroom Security Grant Pre-App. The vote resulted in all Ayes, motion carried.

14. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the SCTDD Workforce Improvement & Opportunity Act - Community Reentry Program Grant. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the County, Library, Solid Waste and amended Drug Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Holman, second by McCurry to receive and file the FY24 Budget Calendar. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by McCurry to adjourn at 6:30pm. The vote resulted in all Ayes, the motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

October 5, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Scottie Riddle, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Grant Benere, Commissioner; William Anderson, Commissioner

1. Mr. Ashley McNulty was present to explain the bond resolution and bond resolution presented. He explained that the bond would be for \$4,250,000 with a fixed rate of roughly 4-4.10%. He also walked through the bid process and the timeline.
2. ***Motion** by Riddle, second by Wiseman to receive and file the September 7, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Riddle to receive and file the August 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the September 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by McCurry to receive and file the August 2023 Finance Director's Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to both combine and approve and send to the commission with recommendations the Initial Resolution authorizing the issuance of Not To Exceed Public Improvement Bond and The Resolution Authorizing the Issuance of General Obligation Public Improvement Bonds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations and approved changes to the contracted name (TN Dept of Transportation to Structural Design Group) the Resolution Old Jail Museum Project Contract. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the Multi Year Contractor with Gallaher Inc and FCHS. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the School Gen Budget Amend "A" Resolution. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the School Gen Budget Amend "B" Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the County Gen Budget Amendment Resolution. The vote resulted in all Ayes, motion carried.
12. Andrea Smith updated the committee on the need in the near future to update the Time Clock System. She informed them the cost to upgrade now would be approximately \$40,000 and will be required within the next five years.
13. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendation the Resolution for Multi Year Lease with Konica Minolta and secondary curriculum. The vote resulted in all Ayes, motion carried.
14. Andrea Smith presented the Comptroller Budget Certificate.

15. After some discussion on the SRO grant it was agreed that the expenditure details be added to the next finance committee meeting for further clarification on what the grant funds will be spent on.
16. ***Motion** by Riddle, second by Wiseman to adjourn at 6:33pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

September 7, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Cary Holman, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Tyler Bauer, Commissioner; William Anderson, Commissioner;

1. Trane was in attendance to present the findings from the maintenance audit and the proposal to move forward with the three main components agreed upon to be the most urgent needs, The Annex building roof, Courthouse windows and Senior Citizen windows. After an initial motion by Eldridge and second by Schultz to table the decision to the next finance meeting, member from Trane as well as Mayor Guess emphasized the need to get the project moving in order to lock in prices and interest rates. Both Eldridge and Schultz agreed to remove the motion. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations moving forward with the Trane project with the verification that the bond is for \$4.2 million with an estimated 4% interest rate could be covered by our current revenues in the debt service fund. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Schultz, second by Holman to receive and file July 6, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file June and July 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Schultz to receive and file July and August Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by Wiseman to receive and file June and July 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, second by Eldridge to receive and file 6/30/2023 Quarterly Financial Reports. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Eldridge, second by Wiseman to receive and file FY23 Reserves. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendation the Resolution Highway BG Reserves BG Amendment. The votes resulted in all Ayes, motion carried.
9. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "A" (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "B" (BOE 8/23/23). The votes resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "C" (BOE 8/23/23). The vote resulted in all Ayes, motion carried.

12. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Resolution School Gen Budget Amend “D” (BOE 9/11/23). The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Eldridge to approve and send to the commission with recommendations the Resolution County Gen Budget Amendment. The vote resulted in all Ayes, motion carried.
14. ***Motion** by Schultz, second by Eldridge to both combine and approve and send to the commission with recommendations the Resolution Multi-Year Contract KMBS Copier: a) EMA b) Jail-Tower c) Rock Creek School. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Pre-Grant Application Sheriff VCIF 2. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Eldridge, second by Holman to approve and send to the commission with recommendations the Multi-Year Contract for Reg of Deeds/Courthouse Computer Systems. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by Eldridge to adjourn at 6:41pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

July 6, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Scottie Riddle, Carolyn Wiseman, Dale Schultz, Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Glenn Summers, Commissioner; Heather Morgan, HR Director.

1. ***Motion** Eldridge, second by Schultz to approve the presented Ambulance contract as long as nothing changes once reviewed by the attorney. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by Riddle to receive and file the June 6, 2023 Minutes, pending change to item # 14 naming McCurry as second. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Riddle, second by Wiseman to receive and file the May 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Riddle to receive and file the June 2023 Trustee's Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to receive and file the May 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to receive and file the FY24 Insurance Certificates. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolutions for Grant Pre-App Library tech Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for County General Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolutions for Multi-Year Contract Recovery Support & Personal Growth Alliance Inc. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendation the Resolution for Professional Services G Clardy Construction Management-Animal Control. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by Wiseman to approve and send to the commission with recommendation the Resolution for Professional Services GMC Architect. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Resolution for Multi-Year Contract Elections/Microvote Gen Corp. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Holman to approve and send to the commission the Resolution for School General Budget Amendment (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
14. Finance Director Andrea Smith presented the counties Moody annual Comment with a Rating of Aa3
15. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for VCIF-Violent Crime Intervention Fund grant. The votes resulted in all Ayes, motion carried.

16. ***Motion** by Riddle, second by Schultz to dismiss at 6:24pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee
Regular Scheduled Meeting
June 6, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: County Commissioners - David Eldridge, Dale Schultz, Carolyn Wiseman, & Scottie Riddle; Dr Cary Holman, School Director; Luke McCurry, Highway Superintendent; and Mayor, Chris Guess; Andrea Smith, Finance Director- Ex Officio & Jenny Phillips, Secretary:

1. ***Motion** by Riddle, second by Schultz to receive and file the May 9, May 23 and May 28, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Wiseman to receive and file the April 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by Riddle to receive and file the May 2024 Inter-category Amendments. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Schultz to approve no additional payroll requests for FY25 above the COLA raise and to lower the Supervisor of Parks and Rec and Director of Solid Waste that was previously approved from 5% to 3.2% COLA. The vote resulted in all Ayes, motion carried.
5. ***Motion** by McCurry, second by Riddle to approve and send to the commission with recommendations to revision for the Budget Amendment Policies.
6. ***Motion** by Eldridge, second by Schultz to amend the tax levy to reflect the Maintenance of Effort previously approved for Fund 141 back to the FY24 amount for property Tax. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Eldridge, second by Riddle to amend his motion as follows: Amend the Appropriation Resolution by amending the Tax Levy to show the change in Fund 141 maintenance of effort as well adding \$952.00 to the Clerk and Master contracted services. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the CO & Other Funds Budget Amendment. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations to School GP Budget Amendment. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the Highway Budget Amendment. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by McCurry to adjourn at 6:19pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

May 28, 2024

The Finance Committee met in the Community Room, meeting was called to order by Mayor Chris Guess, at 5:00 P.M.

Members Present: Mayor Chris Guess, David Eldridge, Dale Schultz, Carolyn Wiseman, Luke McCurry, Scottie Riddle, Andrea Smith- Ex Officio

1. ***Motion** by Eldridge, second by Schultz to approve all the salaries as suggested by the finance Director with the 3.20% COLA increase, to address all pay increases over that amount at a later time, and approve the Department request for all other expenditures going forward. The vote resulted in all Ayes, motion carried.
- 2.

Department Heads, and Finance Director Andrea Smith in their absence, were in attendance to present their expenditure request. The following are the motions:

- 53400-Chancery Court: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 51600-Register of Deeds: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 55110-Health Department: *Motion by Riddle, second by McCurry to approve. All Ayes
- 58190-Tn Rehab Ctr: *Motion by McCurry, second by Riddle to approve. All Ayes
- 53100-Circuit Court: *Motion by Riddle, second by Wiseman to approve with line 709 not to exceed \$28,000. All Ayes
- 52500-County Clerk: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 116 - Solid Waste: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 54490: *Motion by Wiseman, second by Riddle to approve and agree to pick up 2 employee salaries if a new grant is not awarded. All Ayes
- 115 -Library: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 55120-Animal Control: *Motion by McCurry, second by Wiseman to approve. All Ayes
- 51100-County Mayor and Misc: *Motion by Riddle, second by Wiseman to approve. All Ayes
- 52900-Finance: *Motion by Eldridge, second by Riddle to approve. All Ayes
- 56700-Parks & Recreation: *Motion by Riddle, second by McCurry to approve. All Ayes
- 53300-General Sessions: *Motion by Eldridge, second by Riddle to approve. All Ayes
- 53700-Judicial Commissioners: *Motion by Eldridge, second by Schultz to approve as is and allowing Judge Stewart to keep Judicial Commissioner salaries the same allowing time for workshops and discussion on options due to the new DOL Salary law's effective 1/1/25
- 53900-FCFC: Family Court. *Motion by Eldridge, second by Riddle to approve Finance Directors requested Budget. All Ayes. *Motion by Riddle, second by Wiseman for Mayor Guess to meet with Mr. Bailey and discuss Opioid Abatement funds and possible program usage, to be addressed at a later date. All Ayes
- 120- Rural Fire Fund: *Motion by Eldridge, second by Riddle. To approve. All Ayes
- 131- Highway: *Motion by Riddle, second by Wiseman to approve. All Ayes

Departments requesting additional individual department raises, to be addressed after the final numbers are in include: 53400: Chancery Court. 53300: General Sessions/Juvenile Court.

*Motion by Riddle, second by Wiseman to adjourn at 6:21pm. The vote resulted in all Ayes, motion passed.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee

May 23, 2024

The Finance Committee met in the EMA Rescue training room, meeting was called to order by David Eldridge, at 5:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, Scottie Riddle, Andrea Smith- Ex Officio

Commissioner Eldridge asked the committee for ideas on how best to approach the budget reviews.

Finance Director, Andre Smith, explained how the budget will affect the fund balance. She explained that in the “Finance Directors” suggestion there is a 3.20% COLA increase in salaries.

1. ***Motion** by Eldridge, second by Schultz to approve all the salaries as suggested by the finance Director with the 3.20% COLA increase, to address all pay increases over that amount at a later time, and approve the Department request for all other expenditures going forward. The vote resulted in all Ayes, motion carried.
- 2.

Department Heads, and Finance Director Andrea Smith in their absence, were in attendance to present their expenditure request. The following are the motions:

54490-Consolidated Communications: *Motion by Riddle, second by Wiseman to approve. All Ayes.
52300-Assessor of Property: *Motion by Eldridge, second by Riddle. All Ayes
52400-Trustee: *Motion by Riddle, second by Holman. All Ayes
53910-Probation Services: *Motion by Riddle, second by Wiseman. All Ayes
51720-Planning & Zoning: *Motion by Wiseman, second by Schultz. All Ayes
51500-Election Administration: *Motion by Riddle, second by Schultz. All Ayes
57100-Agricultural Extension Office: *Motion by Riddle, second by Wiseman. All Ayes
58300-Veterans Services: *Motion by Eldridge, second by Riddle. All Ayes
54210-Jail: *Motion by Riddle, second by Holman. All Ayes
54110-Sheriff Dept: *Motion by Eldridge, second by Riddle. All Ayes
54160-Administration of Sexual Offender Rg: *Motion by Eldridge, second by Holman. All Ayes
54710- Litter Grant: *Motion by Riddle, second by Wiseman. All Ayes
54900-Other Waste: *Motion by Wiseman, second by Riddle. All Ayes
54610-County Coroner: *Motion by Eldridge, second by Holman.
122 - Drug Fund: *Motion by Schultz, second by Wiseman. All Ayes
54410-EMA: *Motion by Eldridge, second by Holman. All Ayes
54420-Rescue Squad: *Motion by Riddle, second by Wiseman. All Ayes
57500-Soil Conservation: *Motion by Riddle, second by Holman. All Ayes (Wiseman abstained)
55510 New Life: 56300 Senior Citizens FC: 56300 Senior Citizens Sewanee 58190: Chamber of Commerce 112: Crths/Jail Maint fund: *Motion by Riddle, Second by Holman. All Ayes
151 - Debt Service fund: *Motion by Eldridge, second by Holman. All Ayes

141/142- School GP and Federal Funds. *Motion by Riddle, second by Wiseman. All Ayes

143 - Cafeteria Fund: *Motion by Riddle, second by Wiseman. All Ayes

Departments requesting additional individual department raises, to be addressed after the final numbers are in include: 52300-Assessor of Property: 51720-Planning and Zoning: 51500-Election Administration: 54110-Sheriff Dept.

Meeting was recessed at 7:00pm until Tuesday May 28, 2024.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee
Regular Scheduled Meeting
May 9, 2024

The Finance Committee met in the annex community room for their regular scheduled meeting. The meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio & Secretary

Other Present: Tim fuller, Sheriff; Denise Marshall, Reg of Deeds; Tina Sanders, Co Clerk; Heather Morgan, HR & Risk Management; County Commissioners – Tyler Bauer, Glenn summers, Billy anderson & Grant Benere

1. ***Motion** by Wiseman, second by Schultz to receive and file the April 4, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Wiseman to receive and file the March 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Schultz to receive and file the April 2024 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Eldridge to receive and file the March & April 2024 Finance Director's Reports. The vote resulted in all Ayes, motion carried.
5. ***Motion** by McCurry, second by Wiseman to receive and file the 3rd Quarter Financial reports for all funds. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, seconded by Schultz, to receive and file the Inter-Category Amendments Reports Nov 2023-April 2024. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Schultz, to receive and file the Capital Projects Reports. The vote resulted in all Ayes, motion carried. The Mayor mentioned the Annex roof is complete and the Courthouse Window replacement project will be beginning in Sept.
8. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the four School General budget amendments "School Board approved - A 4/8/24; B 4/8/24; C 5/13/24 & D 5/13/24. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendation Highway budget amendment approved by the Hwy Comm 5/16/24. The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Co General "A" VCIF Grant budget amendment. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Co General Fund "B" budget amendment. The vote resulted in all Ayes, motion carried.
12. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Library budget amendment. The vote resulted in all Ayes, motion carried.

13. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Solid Waste budget amendment. The vote resulted in all Ayes, motion carried.
14. *** Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Debt Service budget amendment. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Wiseman, second by Holman to approve and send to the commission with recommendations the resolution approving a multi-year contract for Consolidated Communications and Flat Earth Networking Management. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the resolution approving the Sheriff's application for the fiscal year 2025 Litter Grant. The vote resulted in all Ayes, motion carried.
17. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the resolution approving a multi-year contract for the Library and Waste Management Inc of Tennessee for Waste Removal Bins. The vote resulted in all Ayes, motion carried.
18. The County Clerk and Finance Director presented the clerk's requested budget for fiscal year 2025. The finance committee discussed the request budget and decided it was too early to vote on the individual budget without having the consolidated budget to consider. It is apparent the budget year will be tight and new request need not be considered lightly. The committee requested she come back in the June finance committee meeting when she returned from vacation for budget reviewal fiscal year 2025.
19. Finance Director, Andrea Smith with Heather Morgan, HR Director, brought the new FLSA (federal labor standards act) Overtime Rule means for the county's salaried positions. The new rule goes into effect January 1, 2025 and the minimum salaried threshold without overtime is \$58,656 annually. Starting July 1, 2027 the minimum salary threshold will be updated every three years to keep pace with changes in worker salaries and have consistent dates for these changes. The finance committee discussed the two positions that are effected Family Court Director and Judicial Commissioners, and will revisit in the budget request process.
20. ***Motion** by McCurry, second by Wiseman to adjourn at 6:40 PM. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/as

Finance Committee

April 4, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Carolyn Wiseman, Dr Cary Holman, , Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio

Other Present: Jenny Phillips, Secretary; Brian Justice, HC; Chris Isbell, WCDT;

1. ***Motion** by Wiseman, second by Schultz to receive and file the March 5, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by McCurry to receive and file the February 2024 Sales Tax Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Holman to receive and file the March 2024 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the February (~~2023~~) 2024 Finance Directors Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** to both combine and approve and send to the commission with recommendations the School General Budget Amendments(s) BOE 3/11/24 and BOE 4/8/24. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Holman to approve and send to the commission with recommendations and adjustment to line 2-131 the Highway Budget Amendment Hyw Comm 3/21/24. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman to approve and sent to the commission with recommendations the BG Amendment Co General "A" LATCF Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the BG Amendment Co, SW & DC Funds. The vote resulted in all Ayes, motion carried.
9. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the BG Amendment Co General "C" Site Development Grant. The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to receive and file the CT-0253 Form for Solid Waste Transfer. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations to increase the threshold for obtaining an Engineer/Architect to match the state at \$50,000.00. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendation the handout BA Amendment State Aid Highway. The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the handout BA Court Security Grant. The vote resulted in all Ayes, motion carried.

14. Finance Director Andrea Smith made the committee aware that there are ongoing issues with spending going over the issued purchase order amount.
15. ***Motion** by Schultz, second by Wiseman to adjourn at 6:14pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess

CG/jp

Finance Committee

March 5, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, and Mayor, Chris Guess; Andrea Smith- Ex Officio

Other Present: Jenny Phillips, Secretary; Brian Justice, HC

1. ***Motion** by Riddle, second by Schultz to receive and file the February 8, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Eldridge, second by Riddle to both combine and receive and file the Sales tax report January 2024, Trustee's Interest Report February 2024, Finance Directors Report February 2024. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Konica Minolta Multi-Year Contract Resolutions for: Planning and Zoning, Veterans Admin, Trustee. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Riddle to both combine and send to the commission with recommendations the School General Budget Amendment Resolution "A", "B", and "C". The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Co General Budget Amendment Resolution for Judges TCA Salary increase. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Riddle at approve and send to the commission with recommendations the Budget Amendment Resolution for Co, Lib, SW, RF, DC, Debt Funds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Multi Year Contract Resolution for United Communications. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations the Grant Pre-App Resolution for the Sheriffs GHSO Grant. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution Amending FY24 Budget Fund Balance.
10. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Title VI Certification Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Unclaimed Property Claim Resolution. The vote resulted in all Aye, motion carried.
12. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for Reviewing the Debt Management Policy & Fiscal Strength. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Notaries. The vote resulted in all Ayes, motion carried.
14. Mayor Guess encouraged the committee to take a look at the current county Travel Policy and requested that we separate the County and BOE purchasing cards.

15. After some discussion on the struggle to find library workers ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations increasing part time library assistant pay from \$12.00 to \$14.31 an hour. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Riddle, second by Schultz to adjourn at 6:21pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

February 8, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess; Andrea Smith, Ex-officio

Other Present: Jenny Phillips, Secretary; Glenn Summers, Commissioner; Brian Justice, HC; Tina Sanders, Co Clerk; Denise Marshall, Register of Deeds; Kaitlyn Isbell, Clerk & Master.

1. ***Motion** by Riddle, second by Wiseman to both combine and receive and file: Finance Minutes Jan 4, 2024; Sales Tax December 2023; Trustee Interest Report January 2024; Fin Director Report Dec 2024; 2nd Qtr. Financial Reports-All Funds; Inter-Category Amendments Jan 2024. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Wiseman to approve send to the commission with recommendations the Resolutions for School Gen Budget Amendment (BOE 2/12/24). The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the County BG Amend Airport Grant. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the CO Gen, Library, SW & Drug Control BG Amendment. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by Riddle to both combine and send to the commission with recommendations: Resolution Pitney Bowes & Finance Dept (Multi-yr); Resolution Pitney Bowes & Co Clerk Dept (Multi yr); Resolution Pitney Bowes & Sheriff Dept (Multi-yr). The resulted in all Ayes, motion carried.
6. Kenny Montgomery, CyberTek Solutions, presented to the committee the recommendations provided by the IT Committee for various technology upgrades needed including; Email Service Providers & Data Storage, VOIP-phone systems; Artificial Intelligent Anti-Virus and Malware Software and Dark Fiber connecting our county facilities, 5 Gig fiber service. After discussion ***Motion** by Eldridge, second by Riddle to approve and send to the commission the IT Committee's recommendations outlined in the plan presented, this includes a recommendation for a Capital Outlay note for the initial upfront cost, to be paid for by the cost savings that will incur from the implemented upgrades. The recommendation also includes moving ahead with the Judicial Center fiber and phones as soon as possible, due to the ongoing technical issues that have been happening with AT&T PRI Service Provision. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Wiseman to adjourn at 6:36 pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

January 4, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:03 P.M.

Members Present: David Eldridge, Dale Schultz, Luke McCurry, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess.

Other Present: Jenny Phillips, Secretary; Willian Anderson, FCSW; Glenn Summers, Commissioner; Heather Morgan, Finance; Chris Isbell, WCDT; Brian Justice, HC; Grant Benere, Commissioner; Tina Sanders, Co Clerk; Tim Fuller, Sherriff.

1. ***Motion** by McCurry, second by Riddle receive and file the Finance Minutes November 21, 2023. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Schultz to receive and file the Sales Tax Report November 2023. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file the Trustee Interest Report November and December 2023. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Riddle, second by Wiseman to receive and file the Finance Director's Report November 2023. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by McCurry to receive and file the Inter-Category Amendments November 2023. The vote results in all Ayes, motion carried.
6. ***Motion** by Riddle, second by Schultz to both combine and send to the commission with recommendations the Resolutions for School Gen Budget Amendment "A", "B" and "C". The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the Resolution Co Gen, Library, Drug Control & Debt Services Fund Budget Amendment. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Youth Services Officer. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution EMA Homeland Security Grant Pre-Application. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Hwy US Dept of Transportation SS4A. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution TN Housing Development Agency. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution Multi-Year Contract TN Recovery & Monitoring. The vote resulted in all Ayes, motion carried.
13. The committee was presented with the Finance Dept IT Audit Results.
14. The committee was informed that a IT meeting date would be set soon to discuss Email and Virus/Malware.

15. ***Motion** by Riddle, second by Wiseman to adjourn at 6:16pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

November 21, 2023

The Finance Committee met in the community room, meeting was called to order by David Eldridge, at 6:00 P.M.

Members Present: David Eldridge; Dale Schultz, Luke McCurry; Cary Holman and Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Clark, County Clerk; William Anderson, Commissioner; Angie Fuller; Kristi Bell, Trustee; Tim Fuller, Sheriff; Sharon Byrum; Chris Isbell, WCDT; Brian Justice, Herald Chronicle

1. ***Motion** by Schultz, second by McCurry to receive and file the October 5, 2023 Finance minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Holman to both combine as well as receive and file the October and September 2023 Sales Tax Report and the October 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by McCurry to receive and file the September and October 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Holman to receive and file the 1st Qtr. Financial Report for all funds. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Schultz, second by McCurry to receive and file the Finance Committee Meeting Calendar for 2024. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Schultz, second by McCurry to both combine as well as receive and file Inter-category Amendments June 2023 and Inter-category amendments July-October 2023. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Transfer of BOE 2001 Chev Bluebird Bus to County maintenance. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendations the Resolution for School Federal Projects Amendment Process. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations funds in the amount of \$85,184.00 left over from the SRO grant after salary and benefits have been paid to be amended to line 718-Sheriff Dept Vehicles (SRO). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to both combine and approve and send to the commission with recommendations School Budget Amendment "A" and "B"(BOE 11/13/23). The vote resulted in all Ayes, motion carried.
11. ***Motion** by Holman, second by Schultz to approve and send to the commission with recommendations the TDEC Recycling Grant Pre-App. The vote resulted in all Ayes, motion carried,
12. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the TDOT Airport Maintenance Grant Pre-App. The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the TN Admin of Courts - Courtroom Security Grant Pre-App. The vote resulted in all Ayes, motion carried.

14. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the SCTDD Workforce Improvement & Opportunity Act - Community Reentry Program Grant. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the County, Library, Solid Waste and amended Drug Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Holman, second by McCurry to receive and file the FY24 Budget Calendar. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by McCurry to adjourn at 6:30pm. The vote resulted in all Ayes, the motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

October 5, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Scottie Riddle, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Grant Benere, Commissioner; William Anderson, Commissioner

1. Mr. Ashley McNulty was present to explain the bond resolution and bond resolution presented. He explained that the bond would be for \$4,250,000 with a fixed rate of roughly 4-4.10%. He also walked through the bid process and the timeline.
2. ***Motion** by Riddle, second by Wiseman to receive and file the September 7, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Riddle to receive and file the August 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the September 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by McCurry to receive and file the August 2023 Finance Director's Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to both combine and approve and send to the commission with recommendations the Initial Resolution authorizing the issuance of Not To Exceed Public Improvement Bond and The Resolution Authorizing the Issuance of General Obligation Public Improvement Bonds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations and approved changes to the contracted name (TN Dept of Transportation to Structural Design Group) the Resolution Old Jail Museum Project Contract. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the Multi Year Contractor with Gallaher Inc and FCHS. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the School Gen Budget Amend "A" Resolution. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the School Gen Budget Amend "B" Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the County Gen Budget Amendment Resolution. The vote resulted in all Ayes, motion carried.
12. Andrea Smith updated the committee on the need in the near future to update the Time Clock System. She informed them the cost to upgrade now would be approximately \$40,000 and will be required within the next five years.
13. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendation the Resolution for Multi Year Lease with Konica Minolta and secondary curriculum. The vote resulted in all Ayes, motion carried.
14. Andrea Smith presented the Comptroller Budget Certificate.

15. After some discussion on the SRO grant it was agreed that the expenditure details be added to the next finance committee meeting for further clarification on what the grant funds will be spent on.
16. ***Motion** by Riddle, second by Wiseman to adjourn at 6:33pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

September 7, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Cary Holman, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Tyler Bauer, Commissioner; William Anderson, Commissioner;

1. Trane was in attendance to present the findings from the maintenance audit and the proposal to move forward with the three main components agreed upon to be the most urgent needs, The Annex building roof, Courthouse windows and Senior Citizen windows. After an initial motion by Eldridge and second by Schultz to table the decision to the next finance meeting, member from Trane as well as Mayor Guess emphasized the need to get the project moving in order to lock in prices and interest rates. Both Eldridge and Schultz agreed to remove the motion. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations moving forward with the Trane project with the verification that the bond is for \$4.2 million with an estimated 4% interest rate could be covered by our current revenues in the debt service fund. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Schultz, second by Holman to receive and file July 6, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file June and July 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Schultz to receive and file July and August Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by Wiseman to receive and file June and July 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, second by Eldridge to receive and file 6/30/2023 Quarterly Financial Reports. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Eldridge, second by Wiseman to receive and file FY23 Reserves. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendation the Resolution Highway BG Reserves BG Amendment. The votes resulted in all Ayes, motion carried.
9. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "A" (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "B" (BOE 8/23/23). The votes resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "C" (BOE 8/23/23). The vote resulted in all Ayes, motion carried.

12. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Resolution School Gen Budget Amend “D” (BOE 9/11/23). The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Eldridge to approve and send to the commission with recommendations the Resolution County Gen Budget Amendment. The vote resulted in all Ayes, motion carried.
14. ***Motion** by Schultz, second by Eldridge to both combine and approve and send to the commission with recommendations the Resolution Multi-Year Contract KMBS Copier: a) EMA b) Jail-Tower c) Rock Creek School. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Pre-Grant Application Sheriff VCIF 2. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Eldridge, second by Holman to approve and send to the commission with recommendations the Multi-Year Contract for Reg of Deeds/Courthouse Computer Systems. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by Eldridge to adjourn at 6:41pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

July 6, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Scottie Riddle, Carolyn Wiseman, Dale Schultz, Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Glenn Summers, Commissioner; Heather Morgan, HR Director.

1. ***Motion** Eldridge, second by Schultz to approve the presented Ambulance contract as long as nothing changes once reviewed by the attorney. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by Riddle to receive and file the June 6, 2023 Minutes, pending change to item # 14 naming McCurry as second. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Riddle, second by Wiseman to receive and file the May 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Riddle to receive and file the June 2023 Trustee's Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to receive and file the May 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to receive and file the FY24 Insurance Certificates. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolutions for Grant Pre-App Library tech Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for County General Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolutions for Multi-Year Contract Recovery Support & Personal Growth Alliance Inc. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendation the Resolution for Professional Services G Clardy Construction Management-Animal Control. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by Wiseman to approve and send to the commission with recommendation the Resolution for Professional Services GMC Architect. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Resolution for Multi-Year Contract Elections/Microvote Gen Corp. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Holman to approve and send to the commission the Resolution for School General Budget Amendment (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
14. Finance Director Andrea Smith presented the counties Moody annual Comment with a Rating of Aa3
15. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for VCIF-Violent Crime Intervention Fund grant. The votes resulted in all Ayes, motion carried.

16. ***Motion** by Riddle, second by Schultz to dismiss at 6:24pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp