

Finance Committee

March 5, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, and Mayor, Chris Guess; Andrea Smith- Ex Officio

Other Present: Jenny Phillips, Secretary; Brian Justice, HC

1. ***Motion** by Riddle, second by Schultz to receive and file the February 8, 2024 Finance Minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Eldridge, second by Riddle to both combine and receive and file the Sales tax report January 2024, Trustee's Interest Report February 2024, Finance Directors Report February 2024. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Konica Minolta Multi-Year Contract Resolutions for: Planning and Zoning, Veterans Admin, Trustee. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Riddle to both combine and send to the commission with recommendations the School General Budget Amendment Resolution "A", "B", and "C". The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Co General Budget Amendment Resolution for Judges TCA Salary increase. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Riddle at approve and send to the commission with recommendations the Budget Amendment Resolution for Co, Lib, SW, RF, DC, Debt Funds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Multi Year Contract Resolution for United Communications. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations the Grant Pre-App Resolution for the Sheriffs GHSO Grant. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution Amending FY24 Budget Fund Balance.
10. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Title VI Certification Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Unclaimed Property Claim Resolution. The vote resulted in all Aye, motion carried.
12. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for Reviewing the Debt Management Policy & Fiscal Strength. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Notaries. The vote resulted in all Ayes, motion carried.
14. Mayor Guess encouraged the committee to take a look at the current county Travel Policy and requested that we separate the County and BOE purchasing cards.

15. After some discussion on the struggle to find library workers ***Motion** by Eldridge, second by Riddle to approve and send to the commission with recommendations increasing part time library assistant pay from \$12.00 to \$14.31 an hour. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Riddle, second by Schultz to adjourn at 6:21pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

February 8, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Dale Schultz, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess; Andrea Smith, Ex-officio

Other Present: Jenny Phillips, Secretary; Glenn Summers, Commissioner; Brian Justice, HC; Tina Sanders, Co Clerk; Denise Marshall, Register of Deeds; Kaitlyn Isbell, Clerk & Master.

1. ***Motion** by Riddle, second by Wiseman to both combine and receive and file: Finance Minutes Jan 4, 2024; Sales Tax December 2023; Trustee Interest Report January 2024; Fin Director Report Dec 2024; 2nd Qtr. Financial Reports-All Funds; Inter-Category Amendments Jan 2024. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Wiseman to approve send to the commission with recommendations the Resolutions for School Gen Budget Amendment (BOE 2/12/24). The vote resulted in all Ayes, motion carried.
3. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the County BG Amend Airport Grant. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the CO Gen, Library, SW & Drug Control BG Amendment. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by Riddle to both combine and send to the commission with recommendations: Resolution Pitney Bowes & Finance Dept (Multi-yr); Resolution Pitney Bowes & Co Clerk Dept (Multi yr); Resolution Pitney Bowes & Sheriff Dept (Multi-yr). The resulted in all Ayes, motion carried.
6. Kenny Montgomery, CyberTek Solutions, presented to the committee the recommendations provided by the IT Committee for various technology upgrades needed including; Email Service Providers & Data Storage, VOIP-phone systems; Artificial Intelligent Anti-Virus and Malware Software and Dark Fiber connecting our county facilities, 5 Gig fiber service. After discussion ***Motion** by Eldridge, second by Riddle to approve and send to the commission the IT Committee's recommendations outlined in the plan presented, this includes a recommendation for a Capital Outlay note for the initial upfront cost, to be paid for by the cost savings that will incur from the implemented upgrades. The recommendation also includes moving ahead with the Judicial Center fiber and phones as soon as possible, due to the ongoing technical issues that have been happening with AT&T PRI Service Provision. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Riddle, second by Wiseman to adjourn at 6:36 pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

January 4, 2024

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:03 P.M.

Members Present: David Eldridge, Dale Schultz, Luke McCurry, Scotti Riddle, Carolyn Montoye and Mayor, Chris Guess.

Other Present: Jenny Phillips, Secretary; Willian Anderson, FCSW; Glenn Summers, Commissioner; Heather Morgan, Finance; Chris Isbell, WCDT; Brian Justice, HC; Grant Benere, Commissioner; Tina Sanders, Co Clerk; Tim Fuller, Sherriff.

1. ***Motion** by McCurry, second by Riddle receive and file the Finance Minutes November 21, 2023. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Riddle, second by Schultz to receive and file the Sales Tax Report November 2023. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file the Trustee Interest Report November and December 2023. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Riddle, second by Wiseman to receive and file the Finance Director's Report November 2023. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Wiseman, second by McCurry to receive and file the Inter-Category Amendments November 2023. The vote results in all Ayes, motion carried.
6. ***Motion** by Riddle, second by Schultz to both combine and send to the commission with recommendations the Resolutions for School Gen Budget Amendment "A", "B" and "C". The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Wiseman to approve and send to the commission with recommendations the Resolution Co Gen, Library, Drug Control & Debt Services Fund Budget Amendment. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Youth Services Officer. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution EMA Homeland Security Grant Pre-Application. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolution & Grant Pre-Application Hwy US Dept of Transportation SS4A. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution TN Housing Development Agency. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the Resolution Multi-Year Contract TN Recovery & Monitoring. The vote resulted in all Ayes, motion carried.
13. The committee was presented with the Finance Dept IT Audit Results.
14. The committee was informed that a IT meeting date would be set soon to discuss Email and Virus/Malware.

15. ***Motion** by Riddle, second by Wiseman to adjourn at 6:16pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

November 21, 2023

The Finance Committee met in the community room, meeting was called to order by David Eldridge, at 6:00 P.M.

Members Present: David Eldridge; Dale Schultz, Luke McCurry; Cary Holman and Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Clark, County Clerk; William Anderson, Commissioner; Angie Fuller; Kristi Bell, Trustee; Tim Fuller, Sheriff; Sharon Byrum; Chris Isbell, WCDT; Brian Justice, Herald Chronicle

1. ***Motion** by Schultz, second by McCurry to receive and file the October 5, 2023 Finance minutes. The vote resulted in all Ayes, motion carried.
2. ***Motion** by McCurry, second by Holman to both combine as well as receive and file the October and September 2023 Sales Tax Report and the October 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Schultz, second by McCurry to receive and file the September and October 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Holman to receive and file the 1st Qtr. Financial Report for all funds. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Schultz, second by McCurry to receive and file the Finance Committee Meeting Calendar for 2024. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Schultz, second by McCurry to both combine as well as receive and file Inter-category Amendments June 2023 and Inter-category amendments July-October 2023. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Transfer of BOE 2001 Chev Bluebird Bus to County maintenance. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendations the Resolution for School Federal Projects Amendment Process. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations funds in the amount of \$85,184.00 left over from the SRO grant after salary and benefits have been paid to be amended to line 718-Sheriff Dept Vehicles (SRO). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to both combine and approve and send to the commission with recommendations School Budget Amendment “A” and “B”(BOE 11/13/23). The vote resulted in all Ayes, motion carried.
11. ***Motion** by Holman, second by Schultz to approve and send to the commission with recommendations the TDEC Recycling Grant Pre-App. The vote resulted in all Ayes, motion carried,
12. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the TDOT Airport Maintenance Grant Pre-App. The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the TN Admin of Courts - Courtroom Security Grant Pre-App. The vote resulted in all Ayes, motion carried.

14. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the SCTDD Workforce Improvement & Opportunity Act - Community Reentry Program Grant. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Schultz, second by McCurry to approve and send to the commission with recommendations the County, Library, Solid Waste and amended Drug Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Holman, second by McCurry to receive and file the FY24 Budget Calendar. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by McCurry to adjourn at 6:30pm. The vote resulted in all Ayes, the motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

October 5, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Scottie Riddle, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Grant Benere, Commissioner; William Anderson, Commissioner

1. Mr. Ashley McAnulty was present to explain the bond resolution and bond resolution presented. He explained that the bond would be for \$4,250,000 with a fixed rate of roughly 4-4.10%. He also walked through the bid process and the timeline.
2. ***Motion** by Riddle, second by Wiseman to receive and file the September 7, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Riddle to receive and file the August 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Wiseman to receive and file the September 2023 Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by McCurry to receive and file the August 2023 Finance Director's Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to both combine and approve and send to the commission with recommendations the Initial Resolution authorizing the issuance of Not To Exceed Public Improvement Bond and The Resolution Authorizing the Issuance of General Obligation Public Improvement Bonds. The vote resulted in all Ayes, motion carried.
7. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations and approved changes to the contracted name (TN Dept of Transportation to Structural Design Group) the Resolution Old Jail Museum Project Contract. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the Multi Year Contractor with Gallaher Inc and FCHS. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendations the School Gen Budget Amend "A" Resolution. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the School Gen Budget Amend "B" Resolution. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Riddle, second by McCurry to approve and send to the commission with recommendations the County Gen Budget Amendment Resolution. The vote resulted in all Ayes, motion carried.
12. Andrea Smith updated the committee on the need in the near future to update the Time Clock System. She informed them the cost to upgrade now would be approximately \$40,000 and will be required within the next five years.
13. ***Motion** by Riddle, second by Wiseman to approve and send to the commission with recommendation the Resolution for Multi Year Lease with Konica Minolta and secondary curriculum. The vote resulted in all Ayes, motion carried.
14. Andrea Smith presented the Comptroller Budget Certificate.

15. After some discussion on the SRO grant it was agreed that the expenditure details be added to the next finance committee meeting for further clarification on what the grant funds will be spent on.
16. ***Motion** by Riddle, second by Wiseman to adjourn at 6:33pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

September 7, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Carolyn Wiseman, Dale Schultz, Cary Holman, Luke McCurry and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Tyler Bauer, Commissioner; William Anderson, Commissioner;

1. Trane was in attendance to present the findings from the maintenance audit and the proposal to move forward with the three main components agreed upon to be the most urgent needs, The Annex building roof, Courthouse windows and Senior Citizen windows. After an initial motion by Eldridge and second by Schultz to table the decision to the next finance meeting, member from Trane as well as Mayor Guess emphasized the need to get the project moving in order to lock in prices and interest rates. Both Eldridge and Schultz agreed to remove the motion. ***Motion** by Wiseman, second by Schultz to approve and send to the commission with recommendations moving forward with the Trane project with the verification that the bond is for \$4.2 million with an estimated 4% interest rate could be covered by our current revenues in the debt service fund. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Schultz, second by Holman to receive and file July 6, 2023 Finance Minutes. The vote resulted in all Ayes, motion carried.
3. ***Motion** by McCurry, second by Wiseman to receive and file June and July 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by McCurry, second by Schultz to receive and file July and August Trustee Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Eldridge, second by Wiseman to receive and file June and July 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by McCurry, second by Eldridge to receive and file 6/30/2023 Quarterly Financial Reports. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Eldridge, second by Wiseman to receive and file FY23 Reserves. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Schultz, second by Holman to approve and send to the commission with recommendation the Resolution Highway BG Reserves BG Amendment. The votes resulted in all Ayes, motion carried.
9. ***Motion** by Wiseman, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "A" (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
10. ***Motion** by McCurry, second by Holman to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "B" (BOE 8/23/23). The votes resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by McCurry to approve and send to the commission with recommendations the Resolution School Gen Budget Amend "C" (BOE 8/23/23). The vote resulted in all Ayes, motion carried.

12. ***Motion** by McCurry, second by Schultz to approve and send to the commission with recommendations the Resolution School Gen Budget Amend “D” (BOE 9/11/23). The vote resulted in all Ayes, motion carried.
13. ***Motion** by McCurry, second by Eldridge to approve and send to the commission with recommendations the Resolution County Gen Budget Amendment. The vote resulted in all Ayes, motion carried.
14. ***Motion** by Schultz, second by Eldridge to both combine and approve and send to the commission with recommendations the Resolution Multi-Year Contract KMBS Copier: a) EMA b) Jail-Tower c) Rock Creek School. The vote resulted in all Ayes, motion carried.
15. ***Motion** by Eldridge, second by Schultz to approve and send to the commission with recommendations the Pre-Grant Application Sheriff VCIF 2. The vote resulted in all Ayes, motion carried.
16. ***Motion** by Eldridge, second by Holman to approve and send to the commission with recommendations the Multi-Year Contract for Reg of Deeds/Courthouse Computer Systems. The vote resulted in all Ayes, motion carried.
17. ***Motion** by Schultz, second by Eldridge to adjourn at 6:41pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp

Finance Committee

July 6, 2023

The Finance Committee met in the community room, meeting was called to order by Mayor Guess, at 6:00 P.M.

Members Present: David Eldridge, Scottie Riddle, Carolyn Wiseman, Dale Schultz, Cary Holman and Mayor, Chris Guess; Andrea Smith- Ex Officio;

Other Present: Jenny Phillips, secretary; Denise Marshall, Register of Deeds; Tina Sanders, County Clerk; Glenn Summers, Commissioner; Heather Morgan, HR Director.

1. ***Motion** Eldridge, second by Schultz to approve the presented Ambulance contract as long as nothing changes once reviewed by the attorney. The vote resulted in all Ayes, motion carried.
2. ***Motion** by Wiseman, second by Riddle to receive and file the June 6, 2023 Minutes, pending change to item # 14 naming McCurry as second. The vote resulted in all Ayes, motion carried.
3. ***Motion** by Riddle, second by Wiseman to receive and file the May 2023 Sales Tax Report. The vote resulted in all Ayes, motion carried.
4. ***Motion** by Wiseman, second by Riddle to receive and file the June 2023 Trustee's Interest Report. The vote resulted in all Ayes, motion carried.
5. ***Motion** by Riddle, second by Schultz to receive and file the May 2023 Finance Directors Report. The vote resulted in all Ayes, motion carried.
6. ***Motion** by Eldridge, second by Wiseman to receive and file the FY24 Insurance Certificates. The vote resulted in all Ayes, motion carried.
7. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendations the Resolutions for Grant Pre-App Library tech Grant. The vote resulted in all Ayes, motion carried.
8. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for County General Fund Budget Amendments. The vote resulted in all Ayes, motion carried.
9. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolutions for Multi-Year Contract Recovery Support & Personal Growth Alliance Inc. The vote resulted in all Ayes, motion carried.
10. ***Motion** by Schultz, second by Riddle to approve and send to the commission with recommendation the Resolution for Professional Services G Clardy Construction Management-Animal Control. The vote resulted in all Ayes, motion carried.
11. ***Motion** by Eldridge, second by Wiseman to approve and send to the commission with recommendation the Resolution for Professional Services GMC Architect. The vote resulted in all Ayes, motion carried.
12. ***Motion** by Riddle, second by Holman to approve and send to the commission with recommendations the Resolution for Multi-Year Contract Elections/Microvote Gen Corp. The vote resulted in all Ayes, motion carried.
13. ***Motion** by Riddle, second by Holman to approve and send to the commission the Resolution for School General Budget Amendment (BOE 7/10/23). The vote resulted in all Ayes, motion carried.
14. Finance Director Andrea Smith presented the counties Moody annual Comment with a Rating of Aa3
15. ***Motion** by Riddle, second by Schultz to approve and send to the commission with recommendations the Resolution for VCIF-Violent Crime Intervention Fund grant. The votes resulted in all Ayes, motion carried.

16. ***Motion** by Riddle, second by Schultz to dismiss at 6:24pm. The vote resulted in all Ayes, motion carried.

Respectfully Submitted

Mayor, Chris Guess
CG/jp