

**Finance Committee – Regular Scheduled**  
**Thursday, April 10, 2025 @ 2:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes March 6, 2025, Pg. 1
2. Sales Tax Report February 2025, Pg. 2
3. Trustee's Interest Report March, Pg. 3
4. Finance Director Report February & March 2025, Pgs. 4 – 13
5. 3<sup>rd</sup> Qtr. Financial Reports (All Funds), Pgs. 14 - 22
6. Resolution Cons Comm & Flat Earth Network Multi-Yr. Contract, Pgs. 23 - 25
7. Resolution Pre-Grant App TDEC Organics Management Grant, Pgs. 26 - 27
8. Resolution Pre-Grant App Sheriff THSO Annual Grant, Pgs. 28 - 29
9. Resolution BG Amend Highway (Hwy Comm 3/20), Pg. 30 - 31
10. CT-0253 Report on Debt Obligation & Letter of Approval, Pg. 32 - 37
11. Resolution BG Amend Co Funds, 38 – 42
12. Resolution BG Amend BOE General, - Handout
13. Finance Director, Other Business
  - a. Trustee
14. Opening to Public Comments

**Future Meeting Dates/Time**

Board of Education 4/14/25 @ 6:00 pm  
County Commission 4/21/25 @ 6:00 pm

Highway Commission 4/17/25 @ 5:30 pm  
Finance Committee – Thurs. 5/8/25 @ 2:00 pm

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**Finance Committee – Re-Scheduled**  
**Tuesday, March 4, 2025 @ 2:00 pm (was 3/6/25)**

**Agenda**

**New Business:**

1. Finance Minutes February 6, 2025, Pg. 1
2. Sales Tax Report January 2025, Pg. 2
3. Finance Director Report January 2025, Pgs. 3 - 7
4. Resolution BG Amend School Gen (BOE 3/10), Pgs. 8 – 10
5. Resolution BG Amend Highway (Hwy Comm 2/20), Pg. 11
6. Resolution BG Amend Co Funds, - (Email later and Handout)
7. Resolutions Konica Minolta Multi-Year Contracts
  - a. General Sessions, Pgs. 12 - 13
  - b. Family Court, Pgs. 14 - 15
  - c. Community Reentry, Pgs. 16 - 17
  - d. Sheriff's Jai Tower, Pgs. 18 - 19
8. Title VI Certification, Pg. 20
9. Resolution Unclaimed Property, Pg. 21
10. Resolution Reviewing Debt Management Policy & Fiscal Strength, Pgs. 22 - 29
11. Finance Director, Other Business
  - a. Dept. Non-Compliance of Disposal of Fixed Asset, Pg. 30
12. Opening to Public Comments

**Future Meeting Dates/Time**

Board of Education 3/10/25 @ 6:00 pm  
County Commission 3/17/25 @ 6:00 pm

Highway Commission 3/20/25 @ 5:30 pm  
Finance Committee – Thurs. 4/10/25 @ 2:00 pm

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**Finance Committee – Regular Scheduled**  
**Thursday, February 6, 2025 @ 2:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes January 9, 2025, Pg. 1
2. Sales Tax Report November & December 2024, Pgs. 2 - 3
3. Interest Earned Report January 2025, Pg. (Handout)
4. Finance Director Report December 2024, Pgs. 4 - 8
5. Quarterly Financial Reports All Funds, Pgs. 9 - 18
6. Inter-Category Amendments Oct – Dec. 2024. Pg. 19
7. Resolution BG Amend School Gen (BOE 10/14), Pg. 20
8. Resolution BG Amend School Gen (BOE 1/13), Pg. 21
9. Resolution BG Amend School Gen (BOE 2/6), Pgs. 22 - 23
10. Resolution BG Amend Co, Lib, SW, Drug & Debt Funds, Pg. 24 - 28
11. Resolution & Grant Pre-app ID Board TVA Invest Prep Grant, Pgs. 29 - 30
12. Resolution & Grant Pre-app ID Board TN Econ Comm Dev Site Development Grant, Pgs. 31 - 32
13. Resolution Capital Outlay Note \$450,000 for Fiber Install, Handout
14. Finance Director, Other Business
  - a. Move finance to Tuesday March 4<sup>th</sup> due to TGFOA
15. Opening to Public Comments

Public can request to speak at the meeting or officially by filling out request form provided online.

**Future Meeting Dates/Time**

Board of Education 2/10/25 @ 6:00 pm  
County Commission 2/18/25 @ 6:00 pm

Highway Commission 2/20/25 @ 5:30 pm  
Finance Committee – Tues. 3/4/25 @ 2:00 pm

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# Agenda

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# Agenda

1. Finance Minutes October 10, 2024, Pgs. 1 - 2
2. Sales Tax Report September 2024, Pg. 3
3. Interest Earned Report October 2024, Pgs. 4
4. Finance Director Report October 2024, Pgs. 5 - 9
5. Resolution BG Amend School Gen (BOE 11/12), Pg. 10 - 11
6. Resolution Co Gen & Other Funds BG Amend, Pgs. 12
7. Resolution Co Gen Opioid Restricted Funds, Pg. 13
8. Finance Calendar 2025
9. Proposed Budget Calendar FY26
10. Finance Director, Other Business
11. Opening to Public Comments

Board of Education 11/12/24 @ 6:00 pm  
County Commission 11/28/24 @ 7:00 pm

Highway Commission 11/21/24 @ 5:30 pm  
Finance Committee – Thurs. 1/25 @ 6:00 pm

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**Finance Committee – Regular Scheduled**  
**Thursday, October 10, 2024 @ 6:00 pm**

## **Agenda**

**New Business:**

1. Finance Minutes Sept. 5 & 24, 2024, Pgs. 1 - 2
2. Sales Tax Report August 2024, Pg. 3
3. Interest Earned Report August & September 2024, Pgs. 4 - 5
4. Finance Director Report August & September 2024, Pgs. 6 – 15
5. 1<sup>st</sup> Qtr. Financials Co & Hwy (School Handout), Pgs. 16 – 22
6. Inter-Category Amendments, Pg. 23
7. Resolution & Contract FCHS & Gallaher Fire Alarm, Pgs. 24 - 33
8. Resolution BG Amend School Gen (BOE 9/9), Pg. 34
9. Resolution BG Amend School Gen (BOE 10/14), Pg. 35
10. Resolution BG Amend Highway Fund (Hwy Comm 10/17), Pg. 36
11. Resolution Co Gen, Library & Drug Control Funds BG Amend A, Pgs. 37 - 38
12. Resolution Co Gen BG Amend B Comm Reentry, Pg. 39
13. Resolutions Grant Pre-Applications:
  - a. Airport Terminal Renovation Grant FY25, Pgs. 40 - 41
  - b. Admin of Court Security Grant FY25, Pgs. 42 - 43
  - c. USDA Rural Business Dev Grant, Pgs. 44 - 45
  - d. TNRMT Safety Grant, Pgs. 46 - 47
  - e. TDEC Broadband Connected Community Facilities Program, Pgs. 48 - 49
  - f. TDEC Broadband Ready Communities Program, Pgs. 50 - 51
  - g. TDEC Brownfield Identification Grant, Pgs. 52 - 53
  - h. TDEC Brownfield Investigation Grant, Pgs. 54 - 55
  - i. TDEC Brownfield Remediation Grant, Pgs. 56 - 57
14. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 10/14/24 @ 6:00 pm  
County Commission 10/21/24 @ 7:00 pm

Highway Commission 10/17/24 @ 5:30 pm  
Finance Committee – Thurs. 11/14/24 @ 6:00 pm



**Finance Committee – Regular Scheduled**  
**Thursday, August 8, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

- 1. Finance Minutes July 2, 2024, Pg. 1
- 2. Sales Tax Report June 2024, Pg. 2
- 3. Interest Earned Report June 2024, Pg. 3
- 4. Finance Director Report June 2024, Pgs. 4 - 8
- 5. Quarterly Financial Reports, Pgs., 9 - 18
- 6. Inter-category Amendment Request June FY24, Pgs. 19 - 21
- 7. Reserves FY24, Pgs. 22 - 29
- 8. Resolution BG Amend School Gen (BOE 7/8), Pg. 30
- 9. Resolution BG Amend School Gen (BOE 8/12), Pgs. 31 - 32
- 10. Resolution BG Amend School Gen (BOE 8/12), Pgs. 33 - 35
- 11. Resolution Co Gen & Other Funds, Pgs. Handout
- 12. Resolution Highway Fund, Pgs. Handout
- 13. Notaries, Pg. 1
- 14. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 8/12/24 @ 6:00 pm	Highway Commission 8/15/24 @ 5:30 pm
County Commission 8/19/24 @ 7:00 pm	Finance Committee – Thurs 9/5/24 @ 6:00 pm

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# Agenda

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**Finance Committee – Regular Scheduled**  
**Thursday, June 6, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes May 9, May 23, May 28, 2024, Pgs. 1 - 6
2. Sales Tax Report April 2024, Pg. 7
3. Inter-Category Amendments Nov – May 2024, Pgs. 8 - 10
4. Additional Payroll Request FY25 Budget, Pg. 11
5. Revision Budget Amendment Policies, Pg. 12 - 13
6. Franklin County Proposed Budget:
  - a. The Appropriation Resolution, Pgs. 14 - 20
  - b. The Tax Levy Resolution, Pgs. 21 - 22
  - c. The Proposed Statement of Revenue & Expenditures – Budget Detail – Attached & emailed previously – I will have print outs.
7. Resolution Handouts Co Funds BG Amendments, Pg.
8. Resolution Handouts School GP BG Amendment, Pg.
9. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 6/10/24 @ 6:00 pm  
County Commission 6/17/24 @ 7:00 pm

Highway Commission 6/20/24 @ 5:30 pm  
Finance Committee – Thurs 7/2/24 @ 6:00 pm

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**Finance Committee – Budget Reviews**  
**Thursday, May 23 & 28, 2024 @ 5:00 pm**

**Agenda**

**Budget Request Highlights FY25**

**Two Elections**

**Medical Premiums Est Increase 5% for Dec-June**

**Retirement from 7.16% to 7.49%**

**COLA suggested 3.2% by Finance Director**

**Officials 5%**

**Elections request deputy pay according to survey**

**Planning request hourly staff receive 5% additional COLA**

**Property Assessor request staff pay according to survey**

**Chancery Court request additional employee**

**Juvenile Court – Judge request pay according to survey**

**Judicial Commissioners – Judge request meeting with Mayor and Finance to discuss**

**Family Court Supervisor requesting additional Opioid Abatement Funds**

**Sheriff request an additional FT Court Security Officer**

**Comm Reentry – Grant ends 9/30/24, if not renewed requesting co. assume expenses**

**Parks & Rec – requesting \$50,000 additional for SMTAP Maintenance**

**Agriculture Extension Agency – requesting an additional employee**

**Ins. Premiums (Bldg., Vehicles, etc.) 15% estimated increase due to claims experience**

**Packet includes stapled items:**

**2024 Property Tax Revenue Estimation for Budget w/Summary of Fund Balances**

**Debt Service Information 7/1/24**

**County General Dept. Budget Comparison FY24 vs. FY25 – With Comments**

**Budget Review Schedule – Page# and Budgets, Pgs. 1-107**

**Future Meeting Dates/Time**

Board of Education 6/10/24 @ 6:00 pm

County Commission 6/17/24 @ 7:00 pm

Finance Committee BG Reviews Thursday, May 23<sup>rd</sup> at 5:00 PM & Tuesday, May 28<sup>th</sup>

Highway Commission 6/20/24 @ 5:30 pm

Finance Committee – Thurs 6/6/24 @ 6:00 pm

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, May 9, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes April 4, 2024, Pgs. 1 - 2
2. Sales Tax Report March 2024, Pg. 3
3. Trustee's Interest Report April 2024, Pg. 4
4. Finance Director's Report March & April 2024, Pgs. 5 – 14
5. 3<sup>rd</sup> Quarter Financial Reports Co & Highway Funds, Pgs. 15 - 21
6. Inter-Category Amendments Nov – April 2024, Pgs. 22 - 24
7. Capital Projects Updates, Pgs. 25 - 27
8. Resolution School Gen Budget Amend "A" (BOE 4/8/24), Pgs. 28 - 29
9. Resolution School Gen Budget Amend "B" (BOE 4/8/24), Pgs. 30 - 31
10. Resolution Highway Budget Amend (Hwy Comm 5/16/24), Pgs. 32 - 33
11. Resolution BG Amend Co Gen "A" VCIF Grant, Pg. 34
12. Resolution BG Amend Co Gen "B" Funds, Pgs. 35 - 39
13. Resolution BG Amend Library, Pg. 40
14. Resolution BG Amend Solid Waste, Pg. 41
15. Resolution BG Amend Debt Service, Pg. 42
16. Resolution Multi-Yr. Contract Flat Earth/Cons Comm, Pgs. 43 – 45
17. Resolution Grant Application Litter Grant, Pgs. 46 – 51
18. Resolution Handout School GP BG Amendment "C"
19. School 3<sup>rd</sup> Qtr. Report Handout
20. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 5/13/24 @ 6:00 pm

County Commission 5/20/24 @ 7:00 pm

Finance Committee BG Reviews Tuesday, May 21<sup>st</sup> & Thursday, May 23<sup>rd</sup> at 5:00 PM

Highway Commission 5/16/24 @ 6:00 pm

Finance Committee – Thurs 6/6/24 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, April 4, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

- 1. Finance Minutes March 5, 2024, Pgs. 1 - 2
- 2. Sales Tax Report February 2024, Pg. 3
- 3. Trustee's Interest Report March 2024, Pg. 4
- 4. Finance Director's Report Feb 2023, Pgs. 5 - 9
- 5. Resolution School Gen Budget Amend (BOE 3/11/24), Pg. 10
- 6. Resolution School Gen Budget Amend (BOE 4/8/24), Pg. 11
- 7. Resolution Highway Budget Amend (Hwy Comm 3/21/24), Pg. 12
- 8. Resolution BG Amend Co Gen "A" LATCF Grant, Pg. 13
- 9. Resolution BG Amend Co, SW & DC Funds, Pgs. 14 - 16
- 10. Resolution BG Amend Co Gen "C" Site Development Grant, Pg. 17
- 11. CT-0253 Form Solid Waste TRAN, Pgs. 18 – 20
- 12. Increase Threshold for Obtaining an Engineer/Architect to Match State \$50,000, Pg. 21 - 23
- 13. Finance Director, Other Business
  - a. Excessive number of purchase order's encumbered amounts being exceeded.

**Future Meeting Dates/Time**

Board of Education 4/08/24 @ 6:00 pm  
County Commission 4/15/24 @ 7:00 pm

Highway Commission 4/18/24 @ 6:00 pm  
Finance Committee – Thurs 5/9/24 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Tuesday, March 5, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes February 8, 2024, Pg. 1
2. Sales Tax Report January 2023, Pg. 2
3. Trustee's Interest Report February 2024, Pg. 3
4. Finance Director's Report Feb 2023, Pg. 4 - 8
5. Resolution Konica Minolta Multi-Year Contracts
  - a. Planning & Zoning, Pgs. 9 - 10
  - b. Veterans Admin, Pgs. 11 - 12
  - c. Trustee, Pgs. 13 - 14
6. Resolution School Gen Budget Amend "A" (BOE 2/15/24), Pg. 15
7. Resolution School Gen Budget Amend "B" (BOE 2/15/24), Pg. 16
8. Resolution School Gen Budget Amend "C" (BOE 3/11/24), Pg. 17
9. Resolution BG Amend Co Gen – Judges TCA Salary Increase, Pg. 18
10. Resolution BG Amend Co, Lib, SW, RF, DC, Debt Funds, Pgs. 19 - 23
11. Resolution United Communications Multi-Year Contract, Pgs. 24 - 28
12. Resolution, Grant Pre-App GHSO Sheriffs Grant 10/1/24, Pgs. 29 - 30
13. Resolution Amending FY24 Budget Fund Balance, Funds 101, 122 & 151, Pgs. 31 - 33
14. Resolution Title VI Certification, Pg. 34
15. Resolution Unclaimed Property Claim, Pg. 35
16. Resolution Reviewing Debt Management Policy & Fiscal Strength, Pgs. 36 - 43
17. Notaries, Pgs. 44 - 45
18. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 3/11/24 @ 6:00 pm  
County Commission 3/18/24 @ 7:00 pm

Highway Commission 3/21/24 @ 6:00 pm  
Finance Committee – Thurs 4/4/24 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, February 8, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes January 4, 2024, Pgs. 1 - 2
2. Sales Tax Report December 2023 & January 2024, Pgs. 3 - 4
3. Trustee's Interest Report January 2024, Pg. 5
4. Finance Director's Report December 2024, Pgs. 6 - 10
5. 2<sup>nd</sup> Quarter Financial Reports – All Funds, Pgs. 11 - 20
6. Inter-category Amendments January 2024, Pgs. 21 - 22
7. School Gen BG Amendment (BOE 2/12/24), Pg. 23
8. County Gen BG a Airport Grant Amendment, Pg. 24
9. Co Gen, Library, SW & Drug Control BG b Amendment, Pgs. 25 - 26
10. Resolution Multi-Year Contract Finance Dept w/Pitney Bowes, Pgs. 27 - 30
11. Resolution Multi-Year Contract Co Clerk w/Pitney Bowes, Pgs. 31 - 34
12. Resolution Multi-Year Contract Sheriff w/Pitney Bowes, Pgs. 35 - 38
13. Technology Committee Recommendation, Pgs. 39 - 45
14. Finance Director, Other Business
  - a. Move March Meeting to 5<sup>th</sup> – TGFOA is 3/7-3/8

**Future Meeting Dates/Time**

Board of Education – Mon., 2/12/24 @ 6:00 pm  
Highway Commission, Thurs., 2/15/24 @ 5:30 pm

County Commission – Tues., 1/20/24 @ 7:00 pm  
Finance Committee – Thurs. 3/8/24 @ 6:00 pm  
Move to 5<sup>th</sup>

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, January 4, 2024 @ 6:00 pm**

**Agenda (revised)**

**New Business:**

1. Finance Minutes November 21, 2023, Pgs. 1 - 2
2. Sales Tax Report November 2023, Pg. 3
3. Trustee's Interest Report November & December 2023, Pgs. 4 - 5
4. Finance Director's Report November 2023, Pgs. 6 - 10
5. Inter-category Amendments November 2023, Pgs. 11 - 12
6. Resolution School Gen Budget Amend "A" (BOE 12/8/23). Pg. 13
7. Resolution School Gen Budget Amend "B" (BOE 12/8/23). Pg. 14
8. Resolution School Gen Budget Amend "C" (BOE 1/8/24). Pg. 15
9. Resolution Co Gen, Library, Drug Control & Debt Service Fund BG, Pg. 16
10. Resolution & Grant Pre-App – Youth Services Officer, Pgs. 17 - 18
11. Resolution Ema Homeland Security Grant Pre-App, Pgs. 19 - 23
12. Resolution & Grant Pre-App Hwy US Dept of Trans SS4A, Pgs. 24 – 26
13. Resolution TN Housing Development Agency, Pg. 27
14. Resolution Multi-Year Contract TN Recovery & Monitoring, Pg. 28
15. Finance Director, Other Business
  - a. Finance Dept. - IT Audit Results, Pg. 29
  - b. Technology Meeting is Pending for Email & Virus/Malware

**Future Meeting Dates/Time**

Board of Education – Mon., 1/8/24 @ 6:00 pm  
Highway Commission, Thurs., 1/18/24 @ 5:30 pm

County Commission – Tues., 1/16/24 @ 7:00 pm  
Finance Committee – Thurs. 2/8/24 @ 6:00 pm



**Finance Committee – Regular Scheduled Meeting**  
**Tuesday, November 21, 2023 @ 6:00 pm**

## **Agenda**

### **Capital Projects:**

1. Animal Control Building Property just surveyed
2. Debt Issuance is in process
3. Technology Committee – State Survey & Grant Application

### **New Business:**

1. Finance Minutes October 5, 2023, Pgs. 1 - 2
2. Sales Tax Report September 2023, Pg. 3
3. Trustee's Interest Report October 2023, Pg. 4
4. Finance Director's Report September & October 2023, Pgs. 5 – 14
5. 1<sup>st</sup> Qtr. Financial Report – All Funds, Pgs. 15 – 24
6. Finance Committee Calendar 2024, Pg. 25
7. Inter-category Amendments June 2023. Pgs. 26 - 30
8. Inter-category Amendments July – October 23, Pgs. 31 – 34
9. Transfer of BOE 2001 Chev Bluebird Bus to County Maint., 35
10. Resolution School Fed Proj Amendment Process, Pg. 36
11. Resolution BG Amendment Sheriff SRO Grant, Pg. 35 - 36
12. Resolution School Gen Budget Amend "A" (BOE 11/13/23). Pgs. 37 - 38
13. Resolution School Gen Budget Amend "B" (BOE 11/13/23). Pgs. 39 - 40
14. Resolution TDEC Recycling Grant Pre-App, Pgs. 41 - 42
15. Resolution TDOT Airport Maint Grant Pre-App, Pgs. 43 - 44
16. Resolution TN AOC Courtroom Security Grant Pre-App, Pgs. 45 - 46
17. Resolution SCTDD WIOA Community Reentry Prog Grant, Pgs. 47 – 48
18. Handout County, Library, Solid Waste & Drug Fund Budget Amendment
19. Finance Director, Other Business

### **Future Meeting Dates/Time**

Board of Education – Mon., 12/11/23 @ 6:00 pm  
Commission – Tues., 1/16/24 @ 7:00 pm

Finance Committee – Thurs. 1/4/24 @ 6:00 pm County  
Highway Commission, Thurs., 1/18/24 @ 5:30 pm

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, October 5, 2023 @ 6:00 pm**

**Agenda**

**Capital Projects:**

- 1. Ashley McAnulty, Senior Vice President - Stephens Inc, Pgs. 1 - 2

**New Business:**

- 1. Finance Minutes September 7, 2023, Pgs. 3 - 4
- 2. Sales Tax Report August 2023, Pg. 5
- 3. Trustee's Interest Report September 2023, Pg. 6
- 4. Finance Director's Report August 2023, Pgs. 7 - 11
- 5. Resolution Capital Improvement Bonds, Pgs. 12 – 38
- 6. Resolution Old Jail Museum Project Contract, Pgs. 39 – 42
- 7. Resolution Multi-Yr Contract School Board FCHS & Gallaher Inc, Pgs. 43 - 55
- 8. Resolution School Gen Budget Amend "A" (BOE 9/11/23). Pg. 56
- 9. Resolution School Gen Budget Amend "B" (BOE 10/9/23). Pgs. 57 - 58
- 10. Resolution County Gen Budget Amendment, Pgs. 59 - 60
- 11. Time Clock System – Software/Hardware Upgrade
- 12. Finance Director, Other Business
  - a. Comptroller Budget Certificate FY24, Pgs. 61 – 62

**Future Meeting Dates/Time**

Board of Education 10/9/23 @ 6:00 pm	County Commission 10/16/23 @ 7:00 pm
Highway Commission 10/19/23 @ 6:00 pm	Finance Committee 11/21/23 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, September 7, 2023 @ 6:00 pm**

**Agenda**

**Capital Projects:**

1. Trane Proposal, Pgs. 4

**New Business:**

1. Finance Minutes July 6, 2023, Pg.1 - 2
2. Sales Tax Report June & July 2023, Pg. 3 - 4
3. Trustee's Interest Report July & August 2023, Pg. 5 - 6
4. Finance Director's Report June & July 2023, Pg. 7 - 16
5. Quarterly Financial Reports 6/30/23 All Funds, Pg. 17 - 26
6. Reserves FY23, Pg. 27 - 33
7. Resolution Highway BG Reserves BG Amendment, Pg. 34
8. Resolution School Gen Budget Amend "A" (BOE 7/10/23). Pg. 35
9. Resolution School Gen Budget Amend "B" (BOE 8/23/23). Pg. 36 - 38
10. Resolution School Gen Budget Amend "C" (BOE 8/23/23). Pg. 39 - 41
11. Resolution School Gen Budget Amend "D" (BOE 9/11/23). Pg. 42
12. Resolution County Gen Budget Amendment, Pg. 43 - 44
13. Resolution Multi-Year Contract KMBS Copier;
  - a. EMA, Pgs. 45 - 46
  - b. Jail – Tower, Pgs. 47 - 48
  - c. Rock Creek School, Pgs. 49 - 50
14. Pre-Grant Application Sheriff VCIF 2, Pg. 51 - 52
15. Multi-Yr Contract Reg of Deeds/Courthouse Computer Systems, Pgs. 53 - 61
16. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 9/11/23 @ 6:00 pm  
County Commission 9/18/23 @ 7:00 pm

Highway Commission 9/21/23 @ 6:00 pm  
Finance Committee 10/3/23 @ 6:00 pm

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# Agenda

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**Finance Committee – Regular Scheduled**  
**Thursday, August 8, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes July 2, 2024, Pg. 1
2. Sales Tax Report June 2024, Pg. 2
3. Interest Earned Report June 2024, Pg. 3
4. Finance Director Report June 2024, Pgs. 4 - 8
5. Quarterly Financial Reports, Pgs., 9 - 18
6. Inter-category Amendment Request June FY24, Pgs. 19 - 21
7. Reserves FY24, Pgs. 22 - 29
8. Resolution BG Amend School Gen (BOE 7/8), Pg. 30
9. Resolution BG Amend School Gen (BOE 8/12), Pgs. 31 - 32
10. Resolution BG Amend School Gen (BOE 8/12), Pgs. 33 - 35
11. Resolution Co Gen & Other Funds, Pgs. Handout
12. Resolution Highway Fund, Pgs. Handout
13. Notaries, Pg. 1
14. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 8/12/24 @ 6:00 pm  
County Commission 8/19/24 @ 7:00 pm

Highway Commission 8/15/24 @ 5:30 pm  
Finance Committee – Thurs 9/5/24 @ 6:00 pm

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# Agenda

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**Finance Committee – Regular Scheduled**  
**Thursday, June 6, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes May 9, May 23, May 28, 2024, Pgs. 1 - 6
2. Sales Tax Report April 2024, Pg. 7
3. Inter-Category Amendments Nov – May 2024, Pgs. 8 - 10
4. Additional Payroll Request FY25 Budget, Pg. 11
5. Revision Budget Amendment Policies, Pg. 12 - 13
6. Franklin County Proposed Budget:
  - a. The Appropriation Resolution, Pgs. 14 - 20
  - b. The Tax Levy Resolution, Pgs. 21 - 22
  - c. The Proposed Statement of Revenue & Expenditures – Budget Detail – Attached & emailed previously – I will have print outs.
7. Resolution Handouts Co Funds BG Amendments, Pg.
8. Resolution Handouts School GP BG Amendment, Pg.
9. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 6/10/24 @ 6:00 pm  
County Commission 6/17/24 @ 7:00 pm

Highway Commission 6/20/24 @ 5:30 pm  
Finance Committee – Thurs 7/2/24 @ 6:00 pm

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**Finance Committee – Budget Reviews**  
**Thursday, May 23 & 28, 2024 @ 5:00 pm**

## **Agenda**

### **Budget Request Highlights FY25**

**Two Elections**

**Medical Premiums Est Increase 5% for Dec-June**

**Retirement from 7.16% to 7.49%**

**COLA suggested 3.2% by Finance Director**

**Officials 5%**

**Elections request deputy pay according to survey**

**Planning request hourly staff receive 5% additional COLA**

**Property Assessor request staff pay according to survey**

**Chancery Court request additional employee**

**Juvenile Court – Judge request pay according to survey**

**Judicial Commissioners – Judge request meeting with Mayor and Finance to discuss**

**Family Court Supervisor requesting additional Opioid Abatement Funds**

**Sheriff request an additional FT Court Security Officer**

**Comm Reentry – Grant ends 9/30/24, if not renewed requesting co. assume expenses**

**Parks & Rec – requesting \$50,000 additional for SMTAP Maintenance**

**Agriculture Extension Agency – requesting an additional employee**

**Ins. Premiums (Bldg., Vehicles, etc.) 15% estimated increase due to claims experience**

### **Packet includes stapled items:**

**2024 Property Tax Revenue Estimation for Budget w/Summary of Fund Balances**

**Debt Service Information 7/1/24**

**County General Dept. Budget Comparison FY24 vs. FY25 – With Comments**

**Budget Review Schedule – Page# and Budgets, Pgs. 1-107**

### **Future Meeting Dates/Time**

Board of Education 6/10/24 @ 6:00 pm

County Commission 6/17/24 @ 7:00 pm

Finance Committee BG Reviews Thursday, May 23<sup>rd</sup> at 5:00 PM & Tuesday, May 28<sup>th</sup>

Highway Commission 6/20/24 @ 5:30 pm

Finance Committee – Thurs 6/6/24 @ 6:00 pm

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, May 9, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes April 4, 2024, Pgs. 1 - 2
2. Sales Tax Report March 2024, Pg. 3
3. Trustee's Interest Report April 2024, Pg. 4
4. Finance Director's Report March & April 2024, Pgs. 5 – 14
5. 3<sup>rd</sup> Quarter Financial Reports Co & Highway Funds, Pgs. 15 - 21
6. Inter-Category Amendments Nov – April 2024, Pgs. 22 - 24
7. Capital Projects Updates, Pgs. 25 - 27
8. Resolution School Gen Budget Amend "A" (BOE 4/8/24), Pgs. 28 - 29
9. Resolution School Gen Budget Amend "B" (BOE 4/8/24), Pgs. 30 - 31
10. Resolution Highway Budget Amend (Hwy Comm 5/16/24), Pgs. 32 - 33
11. Resolution BG Amend Co Gen "A" VCIF Grant, Pg. 34
12. Resolution BG Amend Co Gen "B" Funds, Pgs. 35 - 39
13. Resolution BG Amend Library, Pg. 40
14. Resolution BG Amend Solid Waste, Pg. 41
15. Resolution BG Amend Debt Service, Pg. 42
16. Resolution Multi-Yr. Contract Flat Earth/Cons Comm, Pgs. 43 – 45
17. Resolution Grant Application Litter Grant, Pgs. 46 – 51
18. Resolution Handout School GP BG Amendment "C"
19. School 3<sup>rd</sup> Qtr. Report Handout
20. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 5/13/24 @ 6:00 pm

Highway Commission 5/16/24 @ 6:00 pm

County Commission 5/20/24 @ 7:00 pm

Finance Committee – Thurs 6/6/24 @ 6:00 pm

Finance Committee BG Reviews Tuesday, May 21<sup>st</sup> & Thursday, May 23<sup>rd</sup> at 5:00 PM

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, April 4, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

- 1. Finance Minutes March 5, 2024, Pgs. 1 - 2
- 2. Sales Tax Report February 2024, Pg. 3
- 3. Trustee's Interest Report March 2024, Pg. 4
- 4. Finance Director's Report Feb 2023, Pgs. 5 - 9
- 5. Resolution School Gen Budget Amend (BOE 3/11/24), Pg. 10
- 6. Resolution School Gen Budget Amend (BOE 4/8/24), Pg. 11
- 7. Resolution Highway Budget Amend (Hwy Comm 3/21/24), Pg. 12
- 8. Resolution BG Amend Co Gen "A" LATCF Grant, Pg. 13
- 9. Resolution BG Amend Co, SW & DC Funds, Pgs. 14 - 16
- 10. Resolution BG Amend Co Gen "C" Site Development Grant, Pg. 17
- 11. CT-0253 Form Solid Waste TRAN, Pgs. 18 – 20
- 12. Increase Threshold for Obtaining an Engineer/Architect to Match State \$50,000, Pg. 21 - 23
- 13. Finance Director, Other Business
  - a. Excessive number of purchase order's encumbered amounts being exceeded.

**Future Meeting Dates/Time**

Board of Education 4/08/24 @ 6:00 pm  
County Commission 4/15/24 @ 7:00 pm

Highway Commission 4/18/24 @ 6:00 pm  
Finance Committee – Thurs 5/9/24 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Tuesday, March 5, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes February 8, 2024, Pg. 1
2. Sales Tax Report January 2023, Pg. 2
3. Trustee's Interest Report February 2024, Pg. 3
4. Finance Director's Report Feb 2023, Pg. 4 - 8
5. Resolution Konica Minolta Multi-Year Contracts
  - a. Planning & Zoning, Pgs. 9 - 10
  - b. Veterans Admin, Pgs. 11 - 12
  - c. Trustee, Pgs. 13 - 14
6. Resolution School Gen Budget Amend "A" (BOE 2/15/24), Pg. 15
7. Resolution School Gen Budget Amend "B" (BOE 2/15/24), Pg. 16
8. Resolution School Gen Budget Amend "C" (BOE 3/11/24), Pg. 17
9. Resolution BG Amend Co Gen – Judges TCA Salary Increase, Pg. 18
10. Resolution BG Amend Co, Lib, SW, RF, DC, Debt Funds, Pgs. 19 - 23
11. Resolution United Communications Multi-Year Contract, Pgs. 24 - 28
12. Resolution, Grant Pre-App GHSO Sheriffs Grant 10/1/24, Pgs. 29 - 30
13. Resolution Amending FY24 Budget Fund Balance, Funds 101, 122 & 151, Pgs. 31 - 33
14. Resolution Title VI Certification, Pg. 34
15. Resolution Unclaimed Property Claim, Pg. 35
16. Resolution Reviewing Debt Management Policy & Fiscal Strength, Pgs. 36 - 43
17. Notaries, Pgs. 44 - 45
18. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 3/11/24 @ 6:00 pm  
County Commission 3/18/24 @ 7:00 pm

Highway Commission 3/21/24 @ 6:00 pm  
Finance Committee – Thurs 4/4/24 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, February 8, 2024 @ 6:00 pm**

**Agenda**

**New Business:**

1. Finance Minutes January 4, 2024, Pgs. 1 - 2
2. Sales Tax Report December 2023 & January 2024, Pgs. 3 - 4
3. Trustee's Interest Report January 2024, Pg. 5
4. Finance Director's Report December 2024, Pgs. 6 - 10
5. 2<sup>nd</sup> Quarter Financial Reports – All Funds, Pgs. 11 - 20
6. Inter-category Amendments January 2024, Pgs. 21 - 22
7. School Gen BG Amendment (BOE 2/12/24), Pg. 23
8. County Gen BG a Airport Grant Amendment, Pg. 24
9. Co Gen, Library, SW & Drug Control BG b Amendment, Pgs. 25 - 26
10. Resolution Multi-Year Contract Finance Dept w/Pitney Bowes, Pgs. 27 - 30
11. Resolution Multi-Year Contract Co Clerk w/Pitney Bowes, Pgs. 31 - 34
12. Resolution Multi-Year Contract Sheriff w/Pitney Bowes, Pgs. 35 - 38
13. Technology Committee Recommendation, Pgs. 39 - 45
14. Finance Director, Other Business
  - a. Move March Meeting to 5<sup>th</sup> – TGFOA is 3/7-3/8

**Future Meeting Dates/Time**

Board of Education – Mon., 2/12/24 @ 6:00 pm  
Highway Commission, Thurs., 2/15/24 @ 5:30 pm

County Commission – Tues., 1/20/24 @ 7:00 pm  
Finance Committee – Thurs. 3/8/24 @ 6:00 pm  
Move to 5<sup>th</sup>

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, January 4, 2024 @ 6:00 pm**

**Agenda (revised)**

**New Business:**

1. Finance Minutes November 21, 2023, Pgs. 1 - 2
2. Sales Tax Report November 2023, Pg. 3
3. Trustee's Interest Report November & December 2023, Pgs. 4 - 5
4. Finance Director's Report November 2023, Pgs. 6 - 10
5. Inter-category Amendments November 2023, Pgs. 11 - 12
6. Resolution School Gen Budget Amend "A" (BOE 12/8/23). Pg. 13
7. Resolution School Gen Budget Amend "B" (BOE 12/8/23). Pg. 14
8. Resolution School Gen Budget Amend "C" (BOE 1/8/24). Pg. 15
9. Resolution Co Gen, Library, Drug Control & Debt Service Fund BG, Pg. 16
10. Resolution & Grant Pre-App – Youth Services Officer, Pgs. 17 - 18
11. Resolution Ema Homeland Security Grant Pre-App, Pgs. 19 - 23
12. Resolution & Grant Pre-App Hwy US Dept of Trans SS4A, Pgs. 24 – 26
13. Resolution TN Housing Development Agency, Pg. 27
14. Resolution Multi-Year Contract TN Recovery & Monitoring, Pg. 28
15. Finance Director, Other Business
  - a. Finance Dept. - IT Audit Results, Pg. 29
  - b. Technology Meeting is Pending for Email & Virus/Malware

**Future Meeting Dates/Time**

Board of Education – Mon., 1/8/24 @ 6:00 pm  
Highway Commission, Thurs., 1/18/24 @ 5:30 pm

County Commission – Tues., 1/16/24 @ 7:00 pm  
Finance Committee – Thurs. 2/8/24 @ 6:00 pm

**Finance Committee – Regular Scheduled Meeting**  
**Tuesday, November 21, 2023 @ 6:00 pm**

## **Agenda**

### **Capital Projects:**

1. Animal Control Building Property just surveyed
2. Debt Issuance is in process
3. Technology Committee – State Survey & Grant Application

### **New Business:**

1. Finance Minutes October 5, 2023, Pgs. 1 - 2
2. Sales Tax Report September 2023, Pg. 3
3. Trustee's Interest Report October 2023, Pg. 4
4. Finance Director's Report September & October 2023, Pgs. 5 – 14
5. 1<sup>st</sup> Qtr. Financial Report – All Funds, Pgs. 15 – 24
6. Finance Committee Calendar 2024, Pg. 25
7. Inter-category Amendments June 2023. Pgs. 26 - 30
8. Inter-category Amendments July – October 23, Pgs. 31 – 34
9. Transfer of BOE 2001 Chev Bluebird Bus to County Maint., 35
10. Resolution School Fed Proj Amendment Process, Pg. 36
11. Resolution BG Amendment Sheriff SRO Grant, Pg. 35 - 36
12. Resolution School Gen Budget Amend "A" (BOE 11/13/23). Pgs. 37 - 38
13. Resolution School Gen Budget Amend "B" (BOE 11/13/23). Pgs. 39 - 40
14. Resolution TDEC Recycling Grant Pre-App, Pgs. 41 - 42
15. Resolution TDOT Airport Maint Grant Pre-App, Pgs. 43 - 44
16. Resolution TN AOC Courtroom Security Grant Pre-App, Pgs. 45 - 46
17. Resolution SCTDD WIOA Community Reentry Prog Grant, Pgs. 47 – 48
18. Handout County, Library, Solid Waste & Drug Fund Budget Amendment
19. Finance Director, Other Business

### **Future Meeting Dates/Time**

Board of Education – Mon., 12/11/23 @ 6:00 pm  
Commission – Tues., 1/16/24 @ 7:00 pm

Finance Committee – Thurs. 1/4/24 @ 6:00 pm County  
Highway Commission, Thurs., 1/18/24 @ 5:30 pm

**Finance Committee – Regular Scheduled Meeting**  
**Thursday, October 5, 2023 @ 6:00 pm**

**Agenda**

**Capital Projects:**

1. Ashley McAnulty, Senior Vice President - Stephens Inc, Pgs. 1 - 2

**New Business:**

1. Finance Minutes September 7, 2023, Pgs. 3 - 4
2. Sales Tax Report August 2023, Pg. 5
3. Trustee's Interest Report September 2023, Pg. 6
4. Finance Director's Report August 2023, Pgs. 7 - 11
5. Resolution Capital Improvement Bonds, Pgs. 12 – 38
6. Resolution Old Jail Museum Project Contract, Pgs. 39 – 42
7. Resolution Multi-Yr Contract School Board FCHS & Gallaher Inc, Pgs. 43 - 55
8. Resolution School Gen Budget Amend "A" (BOE 9/11/23). Pg. 56
9. Resolution School Gen Budget Amend "B" (BOE 10/9/23). Pgs. 57 - 58
10. Resolution County Gen Budget Amendment, Pgs. 59 - 60
11. Time Clock System – Software/Hardware Upgrade
12. Finance Director, Other Business
  - a. Comptroller Budget Certificate FY24, Pgs. 61 – 62

**Future Meeting Dates/Time**

Board of Education 10/9/23 @ 6:00 pm  
Highway Commission 10/19/23 @ 6:00 pm

County Commission 10/16/23 @ 7:00 pm  
Finance Committee 11/21/23 @ 6:00 pm

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**Finance Committee – Regular Scheduled Meeting**  
**Thursday, September 7, 2023 @ 6:00 pm**

**Agenda**

**Capital Projects:**

1. Trane Proposal, Pgs. 4

**New Business:**

1. Finance Minutes July 6, 2023, Pg.1 - 2
2. Sales Tax Report June & July 2023, Pg. 3 - 4
3. Trustee's Interest Report July & August 2023, Pg. 5 - 6
4. Finance Director's Report June & July 2023, Pg. 7 - 16
5. Quarterly Financial Reports 6/30/23 All Funds, Pg. 17 - 26
6. Reserves FY23, Pg. 27 - 33
7. Resolution Highway BG Reserves BG Amendment, Pg. 34
8. Resolution School Gen Budget Amend "A" (BOE 7/10/23). Pg. 35
9. Resolution School Gen Budget Amend "B" (BOE 8/23/23). Pg. 36 - 38
10. Resolution School Gen Budget Amend "C" (BOE 8/23/23). Pg. 39 - 41
11. Resolution School Gen Budget Amend "D" (BOE 9/11/23). Pg. 42
12. Resolution County Gen Budget Amendment, Pg. 43 - 44
13. Resolution Multi-Year Contract KMBS Copier;
  - a. EMA, Pgs. 45 - 46
  - b. Jail – Tower, Pgs. 47 - 48
  - c. Rock Creek School, Pgs. 49 - 50
14. Pre-Grant Application Sheriff VCIF 2, Pg. 51 - 52
15. Multi-Yr Contract Reg of Deeds/Courthouse Computer Systems, Pgs. 53 - 61
16. Finance Director, Other Business

**Future Meeting Dates/Time**

Board of Education 9/11/23 @ 6:00 pm  
County Commission 9/18/23 @ 7:00 pm

Highway Commission 9/21/23 @ 6:00 pm  
Finance Committee 10/3/23 @ 6:00 pm

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# Agenda

1. Finance Minutes June 6, 2023, Pg. 1 - 2
2. Sales Tax Report May 2023, Pg. 3
3. Trustee's Interest Report Jun 2023, Pg. 4
4. Finance Director's Report May 2023, Pg. 5 - 9
5. Insurance Certificates FY24, Pg. 10 - 20
6. Resolution Grant Pre-App Library Tech Grant, Pg. 21 – 22
7. Resolution County General Fund Budget Amendment, Pg. 23 - 27
8. Resolution Multi-Year Contract Recovery Support & Personal Growth Alliance Inc, Pg. 28 – 29
9. Resolution Prof Services G Clardy Construction Management– Animal Ctrl, Pg. 30 - 33
10. Resolution Prof Services GMC Architect, Pg. 34 - 36
11. Resolution Multi-Year Contract Elections/Microvote Gen Corp, Pg. 37 - 38
12. Resolution School Gen Budget Amend (BOE 7/10/23). Pg. 39
13. Finance Director, Other Business
  - a. Moody Annual Comment w/ Rating Aa3, Pg. 40 - 46

Highway Commission 7/20/23 @ 6:00 pm  
Finance Committee 9/7/23 @ 6:00 pm