

Applications / Resumes must be received no later than April 29, 2025

Job Title:	Maintenance Employee
FLSA Status:	Hourly
Location:	Franklin County

Position Overview

- Full time position
- Benefit Package including TCRS Retirement

Qualifications

- Applicant must be at least eighteen years old, be a citizen of the United States, be a high school graduate or possess its equivalency, which shall include a general educational development (GED)
- At least three years of maintenance experience required; HVAC Certified (preferred)
- Ability to use hand and power tools.
- Must have a valid State of Tennessee Driver's License

Duties/Responsibilities

- Perform routine maintenance tasks including plumbing, electrical, HVAC. And Carpentry.
- Inspect and troubleshoot equipment and systems to identify problems and resolve issues promptly
- Respond to Maintenance Requests in a timely and professional manner as assigned by Manager.
- Maintain accurate records of maintenance and repair work
- Ensure compliance with safety standards and regulations
- Assist with facility renovations and upgrades as needed.
- Make Risk Management/and manager aware of damage to property in a timely manner

PHYSICAL REQUIREMENTS:

- Must be physically able to perform repairs when needed
- Must be able to lift 25 pounds at a time

How to Apply

Please send resumes and cover letters to: <u>heathermorgan@franklincotn.gov</u>

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