



# Franklin County Government

Is Accepting Application for the position

## Accounting Specialist

**Opening Date:** 05/27/2026

**Closing Date:** 06/05/2026

**General Summary:** Franklin County Government has an immediate opening for an Accounting Specialist who will be responsible for managing all forms of financial accounts. Keep accurate Records, and complete work in a timely manner.

**Education:** High School Diploma. Working knowledge of Microsoft Office Products.

**Qualification:** Good social and interpersonal skills and knowledge of Microsoft Office applications and be proficient in Excel. Must have the ability to work collaboratively in a team setting, and work independently and without supervision when required. Accounting background experience is preferred.

**Work Schedule:** Monday – Friday, 8:00am-4:30pm, 40 hours per week

### Application Information

Interested applicants should submit a completed application and resume to the County Human Resource Director, Heather Morgan by the posted deadline.

Email Resume to: [heathermorgan@franklincotn.gov](mailto:heathermorgan@franklincotn.gov)  
Subject: Accounting Specialist

Applicant will be required to pass a pre-employment drug screen and have a valid state driver's license.

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Franklin County Government provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws